



**Minutes of the Open Session of the
El Camino Healthcare District Board of Directors Special Study Session
Tuesday, September 14, 2021**

Pursuant to State of California Executive Order N-29-20 dated March 18, 2020, El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

Board Members Present

Peter C. Fung, MD, Vice Chair**
Julia E. Miller, Chair**
Carol A. Somersille, MD,
 Secretary/Treasurer **
George O. Ting, MD**
John Zoglin**

Board Members Absent

None
 **via teleconference


Members Excused

None


Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Miller called to order the open session of the Special Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 5:30 pm. Chair Miller reviewed the logistics for the meeting, and a verbal roll call was taken. All Board members were present at roll call and participated via videoconference pursuant to Santa Clara County's shelter in place order. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020, and N-29-20 dated March 18, 2020.	Call to Order at 5:30 pm
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Miller asked if any Board members may have a conflict of interest with any of the items on the agenda, and no conflicts were noted.	
3. PUBLIC COMMUNICATION	There was no public communication.	
4. COMMUNITY BENEFIT STUDY SESSION	Dan Woods, CEO, opened the discussion with the Board of Directors and noted that this Study Session continued the June 17, 2021 discussion. Therefore, management and staff wished to socialize proposed actions and changes with the Board to solicit their input. Jon Cowan, Senior Director Government Relations and Community Partnerships, reviewed the materials as further detailed in the packet and noted the proposed actions: <ul style="list-style-type: none"> • Management and staff reviewed comments from the June 17, 2021 discussion and developed a list of proposed actions to address them • An assessment of current state strategy, governance, and operations was conducted by management and staff • Interim state steps were identified which can be implemented in FY22 for the FY23 grant application • A strategic assessment process is proposed in 3QFY22 to assess and guide future direction, define a peer comparison set for benchmarking, and refine the structure of the annual community benefit implementation strategy • A governance structure that allows the ECHD Board to shape policy by approving guiding principles, vetting roles 	

	<p>and responsibilities, and giving input during the strategic assessment process is proposed</p> <ul style="list-style-type: none"> • A series of operational steps will support objective evaluation and continued process improvement • Management and staff will execute proposed actions and changes after incorporating any policy direction or feedback from the Board <p>The Board expressed appreciation for applying their feedback with the above changes, and a discussion ensued regarding the guiding principles for evaluating and prioritizing the appropriateness of grant proposals.</p>	
<p>5. BOARD COMMENTS</p>	<p>Chair Miller reiterated the Board of Directors' appreciation for applying their feedback within the El Camino Healthcare District Community Benefit Program.</p>	
<p>6. ADJOURNMENT</p>	<p>Motion: To adjourn at 7:13 pm. Movant: Fung Second: Ting Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Meeting adjourned at 7:13 pm</p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:



 Julia E. Miller
 Chair, ECHD Board



 Carol Somersille, MD
 Secretary/Treasurer, ECHD Board

Prepared by: Stephanie Iljin, Supervisor Executive Administration