



**Minutes of the Open Session of the
Meeting of the El Camino Healthcare District Board of Directors
Tuesday, May 21, 2019**
El Camino Hospital | 2500 Grant Road, Mountain View, CA 94040
Conference Rooms F&G (ground floor)

Board Members Present

Peter C. Fung, MD, Chair
Gary Kalbach
Julia E. Miller, Vice Chair
George O. Ting, MD
John Zoglin, Secretary/Treasurer

Board Members Absent

Members Excused

None


Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the El Camino Healthcare District Board of Directors (the "Board") was called to order at 5:33pm by Chair Fung. A silent roll call was taken. All Board members were present.	
2. SALUTE TO THE FLAG	Director Kalbach led the Board members, staff, and members of the public present in the Pledge of Allegiance.	
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Fung asked if any Board members may have a conflict of interest with any of the items on the agenda. Chair Fung noted that he and Director Ting participate on the community advisory board of the Chinese Health Initiative. Director Fung also noted that he is involved with the Hypertension Initiative.	
4. PUBLIC COMMUNICATION	None.	
5. CONSENT CALENDAR	<p>Chair Fung asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed.</p> <p>Motion: To approve the consent calendar: Minutes of the Open Session of the District Board Meeting (March 19, 2019); and for information: FY19 Community Benefit Mid-Year Metrics.</p> <p>Movant: Kalbach Second: Ting Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<i>Consent calendar approved</i>
6. ECH BOARD MEMBER ELECTION AD HOC COMMITTEE REPORT	<p>Director Miller, Ad Hoc Committee Chair, reported that 1) Mike Kasperzak has withdrawn his name for consideration and 2) Jeffrey Davis, MD participated in a call with the Ad Hoc Committee the previous evening and will be interviewing with the pool of candidates at this meeting.</p> <p>She explained that there are two vacancies, one vacancy starting July 1, 2019 and expiring June 30, 2022, and one to be filled immediately with a term expiring December 4, 2020.</p> <p>She described the process for how the written votes would be cast, collected, and reported.</p> <p>The Board interviewed four candidates: Jyoti Challi-Robinson, Jeffrey Davis, MD, MPH; Andreas M. Kogelnik, MD, PhD; Jack Po, MD, PhD; and Don C. Watters. Each candidate gave a presentation and answered questions</p>	

	from the Board about their experience and their interest in the role.	
<p>7. PROPOSED RESOLUTION 2019-03 and 2019-04: ELECTING EL CAMINO HOSPITAL BOARD MEMBERS</p>	<p>For Candidate 1 (the 3-year seat), Round 1, the Directors cast the following votes by written ballot, which were immediately reported by staff, attributing each vote to each Director:</p> <p>Director Fung: Po Director Kalbach: Po Director Miller: Po Director Ting: Po Director Zoglin: Po</p> <p>Dr. Po achieved a majority of votes in Round 1.</p> <p>For Candidate 2 (the short-term seat), Round 1, the Directors cast the following votes by written ballot, which were immediately reported by staff, attributing each vote to each Director:</p> <p>Director Fung: Watters Director Kalbach: Davis Director Miller: Watters Director Ting: Watters Director Zoglin: Davis</p> <p>Mr. Watters achieved a majority of votes in Round 1.</p> <p>Motion: To approve Resolution 2019-03 electing Jack Po, MD, PhD to the El Camino Hospital Board of Directors for a term effective July 1 2019 through June 30, 2020 and Resolution 2019-04 electing Don C. Watters to the El Camino Hospital Board of Directors for a term effective May 21, 2019 through December 4, 2020.</p> <p>Movant: Miller Second: Kalbach Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>8. DRAFT FY20 COMMUNITY BENEFIT PLAN</p>	<p>Ms. Avery reported that ECHD received 59 proposals, with a total of \$8,779,142 in requested funding. She described the largest proposals (of \$200,000 or more), which include safety net clinics, school nurse and mental health counseling, and hospital-operated community programs.</p> <p>Ms. Avery provided an overview of the grant application process and evaluation of grants (release of application, submission, review by staff, the CBAC, and District Board approval). She also described the online platform used for grant submissions and the FY20 grant guidebook. She highlighted the expertise of the members of the Community Benefit Advisory Council (CBAC).</p> <p>In response to Director Fung's and Director Miller's questions, Ms. Avery described the work with the Controller to develop the amount of total funding that can be allocated to Community Benefit in each fiscal year, including the Gann limit, District expenses, and funds held in reserve.</p> <p>Director Miller expressed concerns about funding hospital-based programs (health resource library and Roadrunners) with District community benefit funds. Ms. Avery and the Board discussed the use and funding of these programs; Ms. Avery noted that each ride with Roadrunners costs approximately \$25 and Directors Fung and Ting described their use of the</p>	

	<p>library in their medical practice. Director Miller suggested sharing the costs between the District and the Hospital.</p> <p>In response to Director Zoglin's question, Ms. Avery described the approach to provide healthcare services and address social issues affecting health outcomes like food insecurity and housing instability. Director Zoglin suggested that the community benefit grant program should have a more narrow focus on services, education, and training specifically for healthcare.</p> <p>Director Zoglin requested additional information about why less funding is available this year.</p> <p>The Board commended staff for their work.</p> <p>Chair Fung noted that the FY19 Community Benefit Plan will be a motion item at the June 18, 2019 District Board meeting.</p>	
9. FY19 PACING PLAN	<p>Director Fung noted that the appointment items were handled at this May meeting.</p> <p>The Board discussed the process for Board officer elections. Director Zoglin suggested a more formal process of declaring interest in the Board Chair position.</p>	
10. ADJOURN TO CLOSED SESSION	<p>Motion: To adjourn to closed session at 8:08pm pursuant to <i>Gov't Code Section 54957.2</i> for approval of Minutes of the Closed Session of the District Board Meeting (March 19, 2019); pursuant to <i>Health & Safety Code Section 32106(b)</i> for a report and discussion involving health care facility trade secrets: Real Estate Update; pursuant to <i>Gov't Code Section 54957</i> for discussion and report on personnel performance matters – Senior Management: Executive Session.</p> <p>Movant: Kalbach Second: Miller Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<i>Adjourned to closed session at 8:08pm</i>
11. AGENDA ITEM 16: RECONVENE OPEN SESSION/REPORT OUT	<p>Open session was reconvened at 8:55pm. Agenda items 11-15 were addressed in closed session.</p> <p>During the closed session, the Board approved the Minutes of the Closed Session of the District Board Meeting (March 19, 2019) by a unanimous vote in favor of all members present (Directors Fung, Miller, Kalbach, Ting, and Zoglin).</p>	
12. AGENDA ITEM 17: CEO REPORT	Mr. Woods reported on the successful Spring Forward event, which honored donors Diane and Tad Taube & Mary and Doug Scrivener and raised funds for the new Mental Health & Addiction Services building.	
13. AGENDA ITEM 18: BOARD COMMENTS	Director Kalbach noted that the interview process earlier in the meeting went well. Chair Fung thanked the Ad Hoc Committee for their recruitment efforts.	
14. AGENDA ITEM 19: ADJOURNMENT	<p>Motion: To adjourn at 8:59pm.</p> <p>Movant: Kalbach Second: Zoglin Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None</p>	<i>Meeting adjourned at 8:59pm.</i>

	Absent: None Recused: None	
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Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:



Peter C. Fung, MD
Chair, ECHD Board



John Zoglin
Secretary, ECHD Board

Prepared by: Cindy Murphy, Director of Governance Services
Sarah Rosenberg, Contracts & Board Services Coordinator