



AGENDA REGULAR MEETING OF THE EL CAMINO HEALTHCARE DISTRICT BOARD OF DIRECTORS

Friday, December 4, 2020 – 4:00pm

El Camino Hospital | 2500 Grant Road, Mountain View, CA 94040

PURSUANT TO STATE OF CALIFORNIA EXECUTIVE ORDER N-29-20 DATED MARCH 18, 2020, THE EL CAMINO HEALTHCARE DISTRICT **WILL NOT BE PROVIDING A PHYSICAL LOCATION FOR THIS MEETING**. INSTEAD, THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION MEETING VIA TELECONFERENCE AT:

1-669-900-9128, MEETING CODE: 369-007-4917#. No participant code. Just press #.

To watch the meeting livestream, please visit: <http://www.elcaminohealthcaredistrict.org/meetingstream>

Please note that the livestream is for **meeting viewing only** and there is a slight delay; to provide public comment, please use the phone number listed above.

PURPOSE: The purpose of the District shall be (i) to establish, maintain and operate, or provide assistance in the operation of, one or more health facilities (as that term is defined in California Health and Safety Code Section 1250) or health services at any location within or without the territorial limits of the District, for the benefit of the District and the people served by the District; (ii) to acquire, maintain and operate ambulances or ambulance services within or without the District; (iii) to establish, maintain and operate, or provide assistance in the operation of free clinics, diagnostic and testing centers, health education programs, wellness and prevention programs, rehabilitation, aftercare, and such other health care services provider, groups, and organizations that are necessary for the maintenance of good physical and mental health in the communities served by the District; and (iv) to do any and all other acts and things necessary to carry out the provisions of the District's Bylaws and the Local Health District Law.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1. CALL TO ORDER/ROLL CALL	Gary Kalbach, Board Chair		4:00 – 4:01pm
2. SALUTE TO THE FLAG	Gary Kalbach, Board Chair		4:01 – 4:03pm
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Gary Kalbach, Board Chair		4:03 – 4:04
4. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Gary Kalbach, Board Chair		information 4:04 -4:07
5. CONSENT CALENDAR <i>Any Board Member or member of the public may remove an item for discussion before a motion is made.</i> <i>Approval</i> a. Minutes of the Open Session of the District Board Meeting (10/20/2020)	Gary Kalbach, Board Chair	public comment	motion required 4:07 – 4:09
6. REPORT ON COVID-19 COMMUNITY TESTING PROGRAM ATTACHMENT 6	Deb Muro, CIO; Omar Chughtai, VP of Operations		information 4:09 – 4:19
7. ELECTING NON-DISTRICT BOARD MEMBERS TO THE EL CAMINO HOSPITAL BOARD OF DIRECTORS	Peter C. Fung, MD, Member		discussion 4:19 – 4:39
8. ACCEPTANCE OF SANTA CLARA COUNTY ELECTION RESULTS OF NOVEMBER 3, 2020 ATTACHMENT 8	Gary Kalbach, Board Chair	public comment	possible motion 4:39 – 4:41

A copy of the agenda for the Regular Board Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting.

In observance of the Americans with Disabilities Act, please notify us at (650) 988-7504 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
9. ADMINISTRATION OF OATH OF OFFICE a. Julia E. Miller b. Carol A. Somersille, MD c. John Zoglin	George O. Ting, MD, Board Chair		information 4:41 – 4:51
10. ACKNOWLEDGEMENT OF STANDARDS OF CONDUCT ATTACHMENT 10	George O. Ting, MD, Board Chair		information 4:51 – 4:56
11. ELECTION OF DISTRICT BOARD MEMBERS TO THE EL CAMINO HOSPITAL BOARD OF DIRECTORS	George O. Ting, MD, Board Chair	<i>public comment</i>	possible motion 4:56 – 4:59
12. CONFIRMATION OF APPOINTMENT OF VICE CHAIR ATTACHMENT 12	George O. Ting, MD, Board Chair	<i>public comment</i>	possible motion 4:59 – 5:04
13. BOARD COMMENTS	George O. Ting, MD, Board Chair		discussion 5:04 – 5:09
14. ADJOURNMENT	George O. Ting, MD, Board Chair	<i>public comment</i>	motion required 5:09 – 5:10pm

Upcoming Meetings: January 26, 2021; March 16, 2021; May 18, 2021; June 15, 2021



**Minutes of the Open Session of the
El Camino Healthcare District Board of Directors
Tuesday, October 20, 2020**

Pursuant to State of California Executive Order N-29-20 dated March 18, 2020, El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

Board Members Present

Peter C. Fung, MD**

Gary Kalbach, Chair**

Julia E. Miller, Secretary/Treasurer**

George O. Ting, MD, Vice Chair**

John Zoglin**

Board Members Absent

None

**via teleconference

Members Excused

None

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the El Camino Healthcare District Board of Directors (the "Board") was called to order at 5:30pm by Chair Kalbach. Chair Kalbach reviewed the logistics for the meeting. A verbal roll call was taken. All Board members were present and participated via videoconference pursuant to Santa Clara County's shelter in place order. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 18, 2020.	<i>Call to Order at 6:30 pm</i>
2. SALUTE TO THE FLAG	Dan Woods, CEO, led all present in the Pledge of Allegiance.	
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Kalbach asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
4. PUBLIC COMMUNICATION	None.	
5. CONSENT CALENDAR	<p>Chair Kalbach asked if any member of the Board or the public wished to remove an item from the consent calendar. Director Ting requested removal of Item 5a: Minutes of the Open Session of the District Board Meeting (9/10/2020).</p> <p>Director Zoglin left the meeting briefly during this agenda item and rejoined during Agenda Item 6: FY20 Year End ECHD Standalone Financials.</p> <p>Motion: To approve the consent calendar: FY20 Year-End Consolidated Financials; FY21 Pacing Plan; ECHD Conflict of Interest Code; FY20 Year-End Community Benefit Report; and for information: Sponsorships (July – September 2020)</p> <p>Movant: Ting Second: Fung Ayes: Fung, Kalbach, Miller, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p> <p>Director Ting requested that the final vote to adjourn the meeting be corrected to reflect that he voted "Aye."</p> <p>Motion: To approve the consent calendar: Minutes of the Open Session of the District Board Meeting (9/10/2020).</p> <p>Movant: Miller</p>	<i>Consent calendar approved</i>

	<p>Second: Ting Ayes: Fung, Kalbach, Miller, Ting Noes: None Abstentions: None Absent: Zoglin Recused: None</p>	
<p>6. FY20 YEAR END ECHD STANDALONE FINANCIALS</p>	<p>Carlos Bohorquez, CFO, provided an overview of the year-end financials, highlighting:</p> <ul style="list-style-type: none"> - On the District's standalone balance sheet, total fund balance improved by about \$9.2 million from the prior year. - \$85.6 million in assets included \$11.5 million in current assets, \$36.1 million in board-designated assets, \$10.7 million in capital assets, and assets held by trustees associated with debt service on General Obligation (G.O.) bonds - Liabilities included \$116.7 million in general obligation bonds; Mr. Bohorquez also noted the unrestricted fund balance of \$56.8 million . - District's total revenues included unrestricted property taxes (\$8.8 million), restricted property taxes (to be used for capital projects), dollars associated with funding interest and principal for G.O. bonds. He highlighted the payments into the IGT and PRIME programs and investment income of \$1.4 million. Net revenue was \$26.9 million. - The District had total net income of \$16.1 million, favorable to budget by \$3.7 million. <p>Mr. Bohorquez reviewed the fund balance activity in FY20 related to transfers for IGT/Prime and capital appropriations.</p> <p>In response to questions from the Board, Mr. Bohorquez noted that 1) funding to develop the District's property on El Camino could use a combination of District and Hospital monies and the size of the project would dictate the funding sources and 2) the budget for M&O property taxes was conservative; the actuals reflect normal inflation and an increase in valuation of assets in the District.</p> <p>Motion: To approve the FY20 Year-End District Standalone Financials.</p> <p>Movant: Miller Second: Fung Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>ECHD FY20 Year-End Standalone Financials approved</i></p>
<p>7. FY20 FINANCIAL AUDIT</p>	<p>Joelle Pulver from Moss Adams reviewed the scope of services (consolidated audit for the District, Hospital, Foundation, SVMD, and CONCERN, separate engagement for the Auxiliary).</p> <p>Ms. Pulver reported that the opinion given is an unmodified one, which is the highest level of assurance that can be given. The financials are accurate in all materials respects.</p> <p>She outlined the FY20 audit results including:</p> <ul style="list-style-type: none"> - \$8 million increase year over year for the last three years in cash and investments due to tax revenue and gains on investments. - There was a \$5 million decrease in liabilities, which reflects regular principal payments on the GO bonds. 	

	<ul style="list-style-type: none"> - Negative net position was due to the G.O. bonds being issued at the District level and assets were transferred to the Hospital (large construction projects) and reflected on the Hospital's books. - Revenue was predominantly property tax revenue, which was designated for debt service, community benefit, operating expenses, and capital expenditures. In addition, investment income was up \$2 million from the prior year. - Outflow of expenses included depreciation of capital assets, G.O. bond interest, and IGT and Community Benefit expenses. <p>Ms. Pulver explained that 1) Moss Adams does not opine on operating effectiveness of internal controls, 2) there were no significant accounting policy changes, and 3) management judgements and accounting estimates for the Hospital's books (there are none for the District) were reasonable.</p> <p>She reported that there were two audit adjustments related to 1) \$12 million increase to Net Patient Accounts Receivable and Net Patient Revenue due to \$7 million in unreconciled bad debt expense, which was reversed and \$5 million from additional reserves (2%) built into the forecasting modeling, which was not removed prior to booking the final year-end adjustments and 2) an investment that was recorded twice, so the investments were overstated by \$14 million.</p> <p>Ms. Pulver reported that Moss Adams issued a significant internal control deficiency related to the financial close reporting process and reconciliations.</p> <p>In response to Director Fung's question, Ms. Pulver explained that the 2% reserve in the model was unique to this year's forecasting tool.</p>	
8. ECHD FY21 YTD FINANCIALS	<p>Carlos Bohorquez, CFO, provided an overview of the District's FY21 Period 2 Financials:</p> <ul style="list-style-type: none"> - On the consolidated balance sheet, total cash and investments was \$1.384 billion, an improvement of \$49 million over the end FY20; total assets increased by \$64 million. - On the consolidated income statement, actual performance was trending favorable to budget; revenue was \$38 million favorable and \$4 million better than the same time in FY20. Net income was \$65 million, favorable to budget by \$75 million, primarily due to investment income. - The negative change in fund balance was due to allocation of \$7.8 million for capital appropriation projects. <p>Motion: To approve the FY21 Period 2 Financials</p> <p>Movant: Fung</p> <p>Second: Zoglin</p> <p>Ayes: Fung, Kalbach, Miller, Ting, Zoglin</p> <p>Noes: None</p> <p>Abstentions: None</p> <p>Absent: None</p> <p>Recused: None</p>	<i>FY21 Period 2 Financials approved</i>
9. REPORT ON COVID-19 COMMUNITY TESTING PROGRAM	<p>Deb Muro, CIO, reported that the District program has provided over 7,700 tests as of October 18, 2020. Funding from insurance covers 92.3% of tests. She reviewed program elements and lessons learned: coordinated efforts with Santa Clara County, expanded appointment hours, additional laboratory options for testing and supplies, same-day and online scheduling, marketing of the program, and pop-up testing sites.</p> <p>Omar Chughtai, VP of Operations, further described pop-up testing. Ms.</p>	

	<p>Muro also reported that the partnerships with schools will be expanded to testing for students in addition to staff.</p> <p>Director Zoglin suggested implementing easier and more definitive communication of negative test results to all individuals whether they have a MyChart account or not. Ms. Muro commented that staff will look into additional communication options.</p> <p>In response to questions from the Board, Mr. Chughtai noted that 1) El Camino Health is acquiring new equipment to bring additional testing in house, but the equipment needs to be validated and will not be available until later in 2020, 2) rapid testing supplies are being allocated and distributed by the federal government and are not readily available to ECH, and 3) costs for the program include additional staff and new infrastructure. The Board encouraged the team to increase the number of tests and the speed for obtaining results and to use as much of the allocated funding as possible.</p>	
<p>10. FY21 EL CAMINO HOSPITAL BOARD MEMBER ELECTION AD HOC COMMITTEE CHAIR APPOINTMENT</p>	<p>Chair Kalbach reported that he has appointed Director Ting as Chair of the FY21 El Camino Hospital Board Member Ad Hoc Committee.</p> <p>In response to Director Zoglin's question, Chair Kalbach explained that he, Don Watters, and Lanhee Chen all have Hospital Board terms ending during FY21.</p>	
<p>11. APPOINTMENT OF LIAISON TO THE COMMUNITY BENEFIT ADVISORY COUNCIL (CBAC)</p>	<p>Chair Kalbach nominated Director Ting to serve as the District CBAC liaison.</p> <p>Motion: To approve the appointment of Director Ting as the District Board's Liaison to the CBAC.</p> <p>Movant: Zoglin Second: Kalbach</p> <p>The Board discussed the upcoming election, timing of the next CBAC meeting, and Director Ting's interest in the role.</p> <p>Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Director Ting appointed as the District Board's CBAC Liaison</i></p>
<p>12. CEO's INFORMATIONAL REPORT ON CBAC's GUIDING PRINCIPLES</p>	<p>Dan Woods, CEO, described the review of the overall Community Benefit Program and processes, including the District's mission, CBAC's purpose, scope, and current membership structure.</p> <p>Recommended changes to the process and structure:</p> <ul style="list-style-type: none"> - Strategic Alignment: Evaluate whether the three current funding categories (healthy body, healthy mind, and health community) align with El Camino Health's strategic plan. - Application Process: streamline standardize, and digitize applications; establish specific criteria and clearly identify dual (both Hospital and District) funding applicants for both the Hospital and District Boards - Oversight and Funding Process: restructure CBAC membership (9 community members, 2 staff as voting members) appointed by the CEO of the District, where community members could be members of the Board; institute CBAC member term limits (3 years terms, 2 terms max); enhance transparency and documentation of conflicts of interest and recusals - Performance and Stewardship Process: reporting on at least an 	

	<p>annual basis, especially because funding is granted on an annual basis</p> <p>The Board discussed 1) term limits for incumbent members, to be implemented immediately, and a phased approach for replacing current members who have served six years, 2) appointment of Board members to the “community” seats, and 3) the role of a Board liaison.</p> <p>Director Fung suggested that the guiding principles emphasize how the Community Benefit Grant Program is having an impact and improving the health of the community.</p> <p>In response to Director Zoglin’s question, Cecile Currier, VP of Corporate & Community Health Services and President, CONCERN:EAP described the non-monetary guidance the Community Benefit program provides to grantees related to metrics development, evidence-based methods evaluation, and bring groups together to share best practices and ideas.</p> <p>Director Zoglin expressed concerns with the District CEO appointing a District Board member to serve as a voting member of CBAC. He commented that the member would not be representing the full Board and could have a disproportionate voice. He also suggested having a process where the CBAC has a full discussion in on all grant funding available.</p> <p>Director Ting, Mr. Woods, and Ms. Currier discussed 1) the desire to define and refine the process for how funds are strategically guided and their overall impact, 2) review of the triennial Community Health Needs Assessment, and 3) a cohesive approach to the entire grant program.</p> <p>Director Miller noted the recent improvements in the application process, opportunities for additional branding, and commended staff for their work reviewing this process.</p> <p>Mr. Woods explained that staff is creating internal operational metrics (communication, distribution of funds) to monitor performance and enhance the experience for grantees.</p>	
<p>13. COMMUNITY BENEFIT AD HOC COMMITTEE REPORT</p>	<p>Motion: To approve the redlines to the El Camino Healthcare District Community Benefit Grants Policy.</p> <p>Movant: Miller</p> <p>Second: Fung</p> <p>Ayes: Fung, Kalbach, Miller, Ting, Zoglin</p> <p>Noes: None</p> <p>Abstentions: None</p> <p>Absent: None</p> <p>Recused: None</p>	<p><i>Revised Community Benefit Grants Policy approved</i></p>
<p>14. ADJOURN TO CLOSED SESSION</p>	<p>Motion: To adjourn to closed session at 7:07 pursuant to <i>Gov’t Code Section 54957</i> for discussion and report on personnel performance matters – Senior Management: FY20 Financial Audit; pursuant to <i>Gov’t Code Section 54957.2</i> for approval of the Minutes of the Closed Session of the District Board Meeting (6/16/2020); pursuant to <i>Gov’t Code Section 54957</i> for discussion and report on personnel performance matters – CEO: FY20 CEO Performance Review; pursuant to <i>Gov’t Code Section 54957</i> for discussion and report on personnel performance matters – Senior Management: Executive Session.</p> <p>Movant: Miller</p> <p>Second: Fung</p>	<p><i>Adjourned to closed session at 7:07pm</i></p>

	Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None	
15. AGENDA ITEM 21: RECONVENE OPEN SESSION/ REPORT OUT	Open session was reconvened at 7:30pm by Chair Kalbach. Agenda Items 15-20 were addressed in closed session. During the closed session, the Board approved the Minutes of the Closed Session of the District Board Meeting (6/16/2020) by a unanimous vote in favor of all members present and participating in the meeting (Directors Fung, Kalbach, Miller, Ting, and Zoglin).	
16. AGENDA ITEM 22: FY20 FINANCIAL AUDIT	Motion: To approve the FY20 Financial Audit. Movant: Zoglin Second: Fung Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: Ting Abstentions: None Absent: None Recused: None	
17. AGENDA ITEM 23: BOARD COMMENTS	Director Fung thanked the Board and staff for the presentation and discussion at this meeting. Director Miller thanked the Board for their response to the Ad Hoc Committee's work.	
18. AGENDA ITEM 24: ADJOURNMENT	Motion: To adjourn at 7:36pm. Movant: Miller Second: Zoglin Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None	<i>Meeting adjourned at 7:36pm</i>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:

Gary Kalbach
Chair, ECHD Board

Julia E. Miller
Secretary, ECHD Board

Prepared by: Cindy Murphy, Director of Governance Services
Sarah Rosenberg, Contracts Administrator/Governance Services EA



EL CAMINO HEALTHCARE DISTRICT BOARD MEETING MEMO

To: El Camino Healthcare District Board ("Board") of Directors
From: Deb Muro, CIO; Omar Chughtai, Vice President of Operations
Date: December 20, 2020
Subject: Status Report on the El Camino Healthcare District Community COVID-19 Testing Program (the "District Program")

Purpose: To provide the Board with updated information about the District Program.

Summary:

1. **Situation:** On May 19, 2020, the Board approved funding and operations of a no-cost Community COVID-19 testing program for asymptomatic individuals who live, work, or go to school in the District. Thereafter, on June 16, 2020, the Board modified the approval to authorize (1) prepaying of \$1.2 million in FY20 to El Camino Health to implement and manage the District Program in FY20 and FY21 and (2) distribution of \$1.2 million in FY21 to provide ongoing services to the District Program in FY21.
2. **Authority:** The District Board has authority to authorize the District CEO to distribute funding and manage public health initiatives in furtherance of its purpose, which includes providing assistance in the operation of health care services for the benefit of the District and the people served by the District. Pursuant to this authorization, the District entered into a Services Agreement with El Camino Health to operate the District Program.
3. **Background:** Pursuant to the Agreement with El Camino Health, COVID-19 tests are currently being performed at a number of locations through the District including (1) the El Camino Health Mountain View hospital campus, (2) public school sites in the Mountain View-Whisman, Sunnyvale, Los Altos, and Mountain View/Los Altos High School Districts and (3) downtown retail districts in Mountain View, Los Altos, and Sunnyvale. The mobile testing sites within the District's business districts were initially focused on serving employees of small businesses who are less likely to have insurance and whose work schedules make traveling to the El Camino Hospital campus impractical. However, due to low demand, we opened those sites to other members of the public. To provide good stewardship of the District's tax revenues, El Camino Health is successfully billing third party insurance and reserving District funds to cover the costs of testing when insurance is not available. As of November 30, 2020, we provided 11,949 tests. We are monitoring third party insurance reimbursement for re-testing as that will impact how far the District funds can be stretched.

The testing program is patient-centered to facilitate quick, prescheduled appointments, online scheduling, extended hours for appointments, electronic results, and e-mail notification when results, including negative results, are available in MyChart. Testing is currently being offered at the Hospital Monday through Friday from 7:30 am until 7:00 pm. El Camino Health continues to rely on PCR (polymerase chain reaction) testing as this is the most sensitive and accurate mode. We do have antibody testing available in house, but this has limited applicability because it does not guarantee lack of infectivity and does not guarantee immunity.

For the District program, we are using a national laboratory. The length of time to obtain results fluctuates with demand. As of November 30, 2020, we were averaging receiving results in 2 days. Thanks to the generosity of the El Camino Health Foundation, we purchased additional

Status Report on District Funded Community COVID-19 Testing Program
December 4, 2020

equipment, which we installed the week of November 9, 2020. It will undergo validation for operation by mid-December. Once in place, we will be able to run more tests in house and this will enable us to obtain results much more quickly.

Program Expenses in Period 4 FY21

COVID-19 Tests: \$19,600

Labor: \$82,968

Marketing: \$30,495

Total: \$133,063

Since Inception - Through FY21 Period 4 (October 31, 2020)

Total: \$329,601

4. Assessment: The District Program operations are in place and we are working to decrease time to obtain tests results.
5. Other Reviews: N/A
6. Outcomes: Addressing the COVID-19 pandemic through providing community testing to decrease spread of COVID-19 in the community.

List of Attachments:

1. Testing Schedule

Suggested Board Discussion Questions:

1. Does the Board have any concerns or suggestions about the execution of the District Program?

ECHD Community COVID-19 Test Schedule

Through 12/22/20

*Reflects schedule as of 11/30/20

Grand Total *456

12/01/2020

MV/Whisman School District (CRITTENDEN)	Total = 88
18 or Younger	0
19 or Older	88

12/02/2020

MOUNTAIN VIEW High School	Total = 54
18 or Younger	12
19 or Older	42

12/08/2020

SUNNYVALE CHAMBER COMMERCE	Total = 22
18 or Younger	2
19 or Older	20

12/09/2020

Los Altos School District (BLACH)	Total = 49
18 or Younger	18
19 or Older	31

12/10/2020

Sunnyvale School District (COLUMBIA)	Total = 20
18 or Younger	0
19 or Older	20

12/15/2020

MV/Whisman School District (GRAHAM)	Total = 25
18 or Younger	0
19 or Older	25

12/16/2020

Los Altos School District (EGAN)	Total = 41
18 or Younger	12
19 or Older	29

12/22/2020

LOS ALTOS VILLAGE ASSOCIATION	Total = 96
18 or Younger	20
19 or Older	76



EL CAMINO HEALTHCARE DISTRICT BOARD MEETING MEMO

To: El Camino Healthcare District Board of Directors
From: Cindy Murphy, Director of Governance Services
Date: December 4, 2020
Subject: Acceptance of the Santa Clara County Election Results of the November 3, 2020 Election

Recommendation(s):

To accept the Santa Clara County Election Results of November 3, 2020.

Summary:

1. **Situation:** Five individuals filed Declarations of Candidacy for the three four-year term vacancies to be filled with the November 2020 election. As of November 30, 2020, the Santa Clara County Registrar of Voters reported (per its website) that 99% of ballots were counted and candidate Carol Ann Somersille, MD received 38,717 votes (21.23%), candidate John Zoglin received 38,516 votes (21.12%), and candidate Julia E. Miller received 38,451 votes (21.09%). The next closest candidate received 34,534 votes (18.94%).
2. **Authority:** The Santa Clara County Registrar of Voters ("ROV") certified the November 3, 2020 election results on December 3, 2020 and made Certificates of Election available that afternoon.
3. **Background:** N/A
4. **Assessment:** N/A
5. **Other Reviews:** N/A
6. **Outcomes:** N/A

List of Attachments:

***Note:** These documents will be added when they are made available by the County.

1. Certificate of Election Results*
2. Certificate of Election of Carol Ann Somersille*
3. Certificate of Election of John Zoglin*
4. Certificate of Election of Julia E. Miller*

Suggested Board Discussion Questions: None

CERTIFICATE OF ELECTION RESULTS

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

I, Shannon Bushey, Registrar of Voters of the County of Santa Clara, State of California, hereby declare:

1. A Presidential General Election was held in the County of Santa Clara, for the **El Camino Healthcare District**, on November 3, 2020 for the purpose of electing **Three (3) Directors** to the Governing Board.

2. The official canvass of the returns of this election was conducted by the Office of the Registrar of Voters in accordance with the appropriate provisions of the Elections Code of the State of California.

3. The Statement of Votes Cast, now on file in my office and attached hereto, shows the number of votes for each candidate for the Governing Board of the **El Camino Healthcare District** and in each of the precincts and that the total shown for each candidate are true and correct.

WITNESS my hand and Official Seal this 3rd day of December 2020.


Shannon Bushey, Registrar of Voters



CERTIFICATE OF ELECTION

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

This certifies that, at the Presidential General Election held in and for the County of Santa Clara on November 3, 2020

Julia E. Miller

was elected to the office of

Director, El Camino Healthcare District

as appears by the official returns of the election and the Statement of Votes Cast now on file in my office.

IN WITNESS WHEREOF, I, Shannon Bushey, Registrar of Voters of the County of Santa Clara, hereby issue this official Certificate of Election this 3rd day of December 2020.


Shannon Bushey, Registrar of Voters



CERTIFICATE OF ELECTION

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

This certifies that, at the Presidential General Election held in and for the County of Santa Clara on November 3, 2020

Carol Ann Somersille

was elected to the office of

Director, El Camino Healthcare District

as appears by the official returns of the election and the Statement of Votes Cast now on file in my office.

IN WITNESS WHEREOF, I, Shannon Bushey, Registrar of Voters of the County of Santa Clara, hereby issue this official Certificate of Election this 3rd day of December 2020.


Shannon Bushey, Registrar of Voters



CERTIFICATE OF ELECTION

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

This certifies that, at the Presidential General Election held in and for the County of Santa Clara on November 3, 2020

John Zoglin

was elected to the office of

Director, El Camino Healthcare District

as appears by the official returns of the election and the Statement of Votes Cast now on file in my office.

IN WITNESS WHEREOF, I, Shannon Bushey, Registrar of Voters of the County of Santa Clara, hereby issue this official Certificate of Election this 3rd day of December 2020.


Shannon Bushey, Registrar of Voters





2500 Grant Road
Mountain View, CA 94040
Phone: 650-940-7300
www.elcaminohealthcaredistrict.org

Standards of Conduct

Adopted March 17, 2015

Affirmed - December 6, 2016; January 16, 2018; December 5, 2018

Proposed for Affirmation and Signing – December 4, 2020

BOARD OF DIRECTORS

Peter C. Fung, MD
Julia E. Miller
Carol A. Somersille, MD
George O. Ting, MD
John L. Zoglin

Preamble: The proper operation of democratic government requires that decision makers be independent, impartial, and accountable to the community they serve. The El Camino Healthcare District ("District") has adopted these Standards of Conduct to promote and maintain the highest standards of personal and professional behavior in the conduct of the District's business. Each District Board member is required to subscribe to these standards, understand them, apply them to his or her work as a Board member, and commit to them in writing annually. As a member of the District Board of Directors I agree to the following commitments while serving the District:

1. To place the community's best interests above my own; to positively promote the purpose of the District as stated in the Bylaws; to forego personal interests when making decisions as a Board member; to act as a fiduciary of the District in financial matters and decisions that may have material effect; and to comply with the District's Conflict of Interest Code as amended biennially.
2. To engage in lawful acts to the best of my ability and to comply with the governing documents of the District and the law.
3. To maintain a high standard of conduct that is above reproach and to avoid the appearance of impropriety.
4. To demonstrate mutual respect for my fellow Board members, and to respect decisions passed by the required number of votes of the Board. If I disagree with a vote of the Board, I will communicate with respect and behave professionally.
5. To prepare for, attend and participate thoughtfully in all meetings of the Board to the best of my ability; to allow the Chair of the meeting to do so and refrain from interrupting.
6. To communicate professionally and respectfully, whether in person, by telephone, by electronic mail or in writing, with the other Directors, community members, and District and El Camino Hospital staff.
7. To maintain confidentiality with respect to all closed session Board meeting discussions and materials.

Peter C. Fung, MD (Date) Julia E. Miller (Date) Carol A. Somersille, MD (Date)

George O. Ting, MD (Date) John L. Zoglin (Date)

Dedicated to improving the health and well-being of the people in our community.



EL CAMINO HEALTHCARE DISTRICT BOARD MEETING COVER MEMO

To: El Camino Healthcare District Board of Directors
From: George Ting, MD, Board Chair
Date: December 4, 2020
Subject: Confirmation of Appointment of Director Zoglin as Vice Chair of the El Camino Healthcare District (ECHD) Board

Recommendation(s):

To confirm the appointment of Director John Zoglin as the ECHD Board Vice Chairperson for a term effective immediately and expiring on June 30, 2021.

Summary:

1. Situation: With Board Chair Kalbach's departure from the Board, I automatically succeed to the Office of the Chairperson, creating a vacancy in the Office of the Vice Chairperson.
2. Authority: Article III, Section 6 of the ECHD Bylaws provides as follows: "Any vacancy which shall occur in the offices shall be filled in the following manner:
 - (a) The Chairperson of the District Board may appoint persons from the District Board to fill such vacancy until his or her successor is elected and qualified. Said appointment shall be subject to confirmation by the District Board.
 - (b) In the event a vacancy occurs in the office of the Chairperson, the Vice Chairperson shall automatically succeed to the office of the Chairperson for the remainder of the former Chairperson's term of office."
3. Background: Board Chair Kalbach's term of office expires on June 30, 2021. In accordance with the Bylaws, effective December 4, 2020, I serve as Board Chairperson for the remainder of that term. Further, I hereby appoint Director Zoglin to serve as Vice Chairperson for a term expiring on June 30, 2021 and request the Board's confirmation.
4. Assessment: N/A
5. Other Reviews: None.
6. Outcomes: Director Zoglin appointed as Vice Chairperson of the ECHD Board

List of Attachments: None.

Suggested Board Discussion Questions: None.