



**Minutes of the Open Session of the
El Camino Healthcare District Board of Directors
Friday, December 4, 2020**

Pursuant to State of California Executive Order N-29-20 dated March 18, 2020, El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

Board Members Present

Peter C. Fung, MD**

Gary Kalbach, Chair¹**

Julia E. Miller, Secretary/Treasurer**

Carol A. Somersille, MD¹**

George O. Ting, MD, Vice Chair**

John Zoglin**

Board Members Absent

None

**via teleconference

Members Excused

None

¹ Mr. Kalbach was a Board member until the acceptance of the November 3, 2020 election results from Santa Clara County, at which point Dr. Somersille became a Board member.

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the El Camino Healthcare District Board of Directors (the "Board") was called to order at 4:00pm by Chair Kalbach. Chair Kalbach reviewed the logistics for the meeting. A verbal roll call was taken. All Board members were present and participated via videoconference pursuant to Santa Clara County's shelter in place order. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 18, 2020.	<i>Call to Order at 4:00 pm</i>
2. SALUTE TO THE FLAG	Dan Woods, CEO, led all present in the Pledge of Allegiance.	
3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Kalbach asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
4. PUBLIC COMMUNICATION	Ms. Yoriko Kishimoto introduced herself to the Board, described her experience and other board service, and expressed her interest in serving as the delegate to the Local Agency Formation Commission (LAFCo) of Santa Clara County. Director Miller offered to discuss this position and candidate qualifications with incoming Chair Ting.	
5. CONSENT CALENDAR	Chair Kalbach asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed. Motion: To approve the consent calendar: Minutes of the Open Session of the District Board Meeting (10/20/2020). Movant: Ting Second: Zoglin Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None	<i>Consent calendar approved</i>
6. REPORT ON COVID-19 COMMUNITY	Omar Chughtai, VP of Operations, provided an update on the District's COVID-19 Community Testing Program. He reported that 12,117 community members have been tested as of November 30, 2020, with over 3,000 individuals tested in November. There have been 38 pop-up testing	

<p>TESTING PROGRAM</p>	<p>days and 21 pop-ups are scheduled in December 2020 and January 2021 with various schools and downtown associations.</p> <p>Recent accomplishments include 2-day average test result turnaround (75% by the end of the next day), and email prompts for new results in myChart as soon as they are available. Upcoming enhancements include in-house processing of specimens (equipment is currently in validation and scheduled to go live mid-December) and electronic same-day scheduling.</p> <p>Mr. Chughtai commended the cross-functional team for their tremendous efforts on this program.</p> <p>In response to questions and concerns from the Board about testing capacity, staff discussed new testing requirements for healthcare workers. Dan Woods, CEO, explained that the order from the State of California is a strong recommendation, not a mandate, to test employees weekly, noting that organizations are taking different approaches. Many are categorizing employees in tiers. Mr. Woods noted that ECH's in-house testing capacity will increase dramatically mid-December when new equipment goes live. Kathryn Fisk, CHRO, explained that there are currently no restrictions for employees; they can be tested as often as desired and numbers have increased in recent weeks. Staff clarified that employee testing is a hospital-funded program. Staff are closely monitoring reagent levels to ensure that there are adequate supplies for all.</p> <p>The Board commended staff for their work on this program.</p> <p>Carlos Bohorquez, CFO, commented that ECH has and will continue to allocate whatever funds are required to ensure that ECH is protecting employees, patients, and physicians.</p>	
<p>7. ELECTING NON-DISTRICT BOARD MEMBERS TO THE EL CAMINO HOSPITAL BOARD OF DIRECTORS</p>	<p>Director Fung commented that his concerns have been addressed and he had no further discussion on this topic at this time.</p>	
<p>8. ACCEPTANCE OF SANTA CLARA COUNTY ELECTION RESULTS OF NOVEMBER 3, 2020</p>	<p>Chair Kalbach noted that the County certified the election results on December 3, 2020.</p> <p>Motion: To accept the Santa Clara County election results of November 3, 2020.</p> <p>Movant: Miller Second: Fung</p> <p>Director Miller noted that the vote counts in the memo in the packet were not the final numbers from the Santa Clara County Registrar of Voters.</p> <p>Board members congratulated the newly elected and re-elected members.</p> <p>Ayes: Fung, Kalbach, Miller, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>Director Ting took over the meeting as the new Board Chair. The Board thanked Mr. Kalbach for his service and leadership.</p>	<p><i>November 3, 2020 Election Results accepted</i></p>

9. ADMINISTRATION OF OATH OF OFFICE	Director Miller took the oath of office administered by Jason E. Miller and witnessed by Director Ting. Director Somersille took the oath of office administered by Lauren Somersille Sibley and witnessed by Director Miller. Director Zoglin took the oath of office administered by Karla Lacey and witnessed by Director Miller.	<i>Directors Miller, Somersille, and Zoglin sworn in</i>
10. ACKNOWLEDGEMENT OF STANDARDS OF CONDUCT	Chair Ting described the District Standards of Conduct, which is affirmed by the Board following each election. The Directors signed a copy of the District Standards of Conduct, which will be compiled and posted on the District's website.	
11. ELECTION OF DISTRICT BOARD MEMBERS TO THE EL CAMINO HOSPITAL BOARD OF DIRECTORS	<p>Motion: To elect District Directors Julia Miller, Carol Somersille, and John Zoglin to the El Camino Hospital Board of Directors.</p> <p>Movant: Fung Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<i>Directors Miller, Somersille, and Zoglin elected to the El Camino Hospital Board of Directors</i>
12. CONFIRMATION OF APPOINTMENT OF VICE CHAIR	<p>Motion: To confirm the appointment of John Zoglin as Vice Chair as the El Camino Healthcare District Board Vice Chair for a term effective immediately and expiring June 30, 2021.</p> <p>Movant: Miller Second: Zoglin</p> <p>Amendment (Fung): To nominate Julia Miller as the Vice Chair of the District Board starting immediately through June 30, 2021.</p> <p>Director Miller accepted the amendment. Director Somersille seconded the amendment.</p> <p>Director Fung commented that Director Zoglin is serving in a leadership on the Hospital Board and expressed concerns about the time commitment. Director Zoglin commented that he has time to serve in this position.</p> <p>Director Somersille voiced her support of variety in those serving leadership positions on both the District and Hospital Boards.</p> <p>The Board members discussed the procedures of voting on the amendment and its effect on the original motion with Mary Rotunno, General Counsel. She confirmed Director Fung's intent with the amendment and stated if the amendment passes, Director Miller will be the Vice Chair, and the original motion will be moot.</p> <p>Ayes: Fung, Miller, Somersille Noes: None Abstentions: Ting, Zoglin Absent: None Recused: None</p>	<i>Director Miller confirmed as Vice Chair starting immediately through June 30, 2021</i>
13. BOARD COMMENTS	Director Somersille thanked the Board for the warm welcome. Director Zoglin thanked Gary Kalbach for his service.	
14. ADJOURNMENT	<p>Motion: To adjourn at 6:17pm.</p> <p>Movant: Fung Second: Miller Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None</p>	<i>Meeting adjourned at 6:17pm</i>

	Abstentions: None Absent: None Recused: None	
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Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:

DocuSigned by:

George Ting

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George O. Ting, MD
Chair, ECHD Board

Julia E. Miller

Julia E. Miller
Secretary, ECHD Board

Prepared by: Cindy Murphy, Director of Governance Services
Sarah Rosenberg, Contracts Administrator/Governance Services EA