



**Minutes of the Open Session of the  
Special Meeting of the  
El Camino Healthcare District Board of Directors  
Tuesday, December 29, 2020**

Pursuant to State of California Executive Order N-29-20 dated March 18, 2020, El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.

**Board Members Present**

**Peter C. Fung, MD\*\***  
**Julia E. Miller, Vice Chair and**  
**Secretary/Treasurer\*\***  
**Carol A. Somersille, MD\*\***  
**George O. Ting, MD, Chair\*\***  
**John Zoglin\*\***

**Board Members Absent**

None  
 \*\*via teleconference

**Members Excused**

None

| <b>Agenda Item</b>  | <b>Comments/Discussion</b>  | <b>Approvals/<br/>Action</b>                    |
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| <b>1. CALL TO ORDER/<br/>ROLL CALL</b>  | The open session of the Special Meeting of the El Camino Healthcare District Board of Directors (the "Board") was called to order at 5:30pm by Chair Ting. Chair Ting reviewed the logistics for the meeting. A verbal roll call was taken. All Board members were present and participated via videoconference pursuant to Santa Clara County's shelter in place order. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 18, 2020.   | <b><i>Call to<br/>Order at<br/>5:30 pm</i></b>  |
| <b>2. POTENTIAL<br/>CONFLICT OF<br/>INTEREST<br/>DISCLOSURES</b>  | Chair Ting asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.   |   |
| <b>3. PUBLIC<br/>COMMUNICATION</b>  | None.   |   |
| <b>4. CONSENT<br/>CALENDAR</b>  | Chair Ting noted that the item on the consent calendar was for information only. Director Miller commented that the memo did not include information about all five candidates.   | <b><i>Consent<br/>calendar<br/>approved</i></b> |
| <b>5. INDEPENDENT<br/>SPECIAL DISTRICT<br/>BOARD<br/>REPRESENTATION<br/>ON LAFCO:<br/>REVIEW AND<br/>DISCUSSION OF<br/>POTENTIAL<br/>ENDORSEMENT<br/>FOR THE<br/>UPCOMING<br/>INDEPENDENT<br/>SPECIAL DISTRICT<br/>SELECTION<br/>COMMITTEE AND<br/>DESIGNATION OF<br/>ALTERNATE<br/>VOTING MEMBER<br/>IF THE BOARD<br/>CHAIR IS<br/>UNAVAILABLE</b> | <p>Director Ting explained that the Local Agency Formation Commission ("LAFCO") is a state-mandated independent local agency. There is one for each county and each has the authority to oversee the boundaries of cities and special districts, including the El Camino Healthcare District. He reviewed LAFCO's structure, with seven commissioners in five categories. He reported that there is an upcoming election for a special district commissioner and alternate.</p> <p>Director Zoglin commented that LAFCO has the authority to dissolve any district and the Board should review this opportunity for representation of the District. He suggested a candidate from the District Board would be beneficial to the organization and provide a variety of experience and perspectives on LAFCO. Director Zoglin expressed interest in seeking the position or supporting one of his colleagues to do so.</p> <p>Jonathan Cowan, Director of Government &amp; Community Relations, explained that on January 11, 2021, Chair Ting will have the opportunity to help select a regular and alternate commissioner who would represent the 17 special districts in Santa Clara County. He noted that Yoriko Kishimoto, the current alternate commissioner, is planning to run for the regular seat.</p> |   |

Chair Ting reviewed the proposed actions and possible motions for the Board's consideration as further outlined in the memo.

**Motion:** To officially, for the El Camino Healthcare District Board, nominate John Zoglin to be the alternate person representing our District.

**Movant:** Miller

**Second:** Zoglin

In response to Director Fung's questions, Mr. Cowan described LAFCO's activities over the last several years, including service reviews and connecting special districts with other government entities in the County. Mr. Cowan also explained that LAFCO does not specifically focus on health care; it oversees special district delivery of services, good governance and transparency, and appropriate spheres of influence regardless of industry (e.g., healthcare, fire, water).

The Board further discussed the LAFCO service review of the District in 2012 and LAFCO's authority over the District. Mr. Cowan noted that, per LAFCO staff, the next review of the District would likely be in 2023.

Director Fung and Director Miller voiced their support of Director Zoglin seeking the alternate position.

Chair Ting clarified the intent of the motion with Director Miller to be a Board endorsement of Director Zoglin as a nominee for the Alternate Member position with LAFCO. Director Miller confirmed that was her intention.

**Ayes:** Fung, Miller, Somersille, Ting, Zoglin

**Noes:** None

**Abstentions:** None

**Absent:** None

**Recused:** None

The Board discussed the proposal of interviewing candidates for the regular special district commissioner position and providing feedback to the District's voting member ahead of the Independent Special District Selection Committee ("ISDSC") meeting on January 11, 2021. Director Zoglin commented that candidates can nominate themselves at the ISDSC meeting, but candidate interviews could be useful. Mr. Cowan cautioned that the full District Board should not question LAFCO commissioner candidates, as the District Board is not the entity making the LAFCO appointment.

**Motion:** To designate one Board member to interview candidates for the regular LAFCO member position so that the Board is more educated and the District's representative at the ISDSC meeting is more educated.

**Movant:** Zoglin

**Second:** Miller

Director Miller expressed concerns about Director Zoglin conducting interviews given his interest in the alternate position.

The Board discussed the purpose of speaking with the Regular Member candidates. Director Somersille suggested identifying the person who will vote on behalf of the District and allowing that person to determine what they need to vote at the ISDSC meeting.

Chair Ting explained that as presiding officer he will be submitting the District's vote.

*Director  
Zoglin  
endorsed*



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|  | <p>Director Zoglin amended and restated his motion:</p> <p><b>Motion:</b> That Chair Ting (as a voting member) interview any known candidates for the LAFCO Regular Member position as part of his decision for the person for whom he is going to vote.</p> <p>Director Miller accepted the amended and restated motion.</p> <p><b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin<br/> <b>Noes:</b> None<br/> <b>Abstentions:</b> None<br/> <b>Absent:</b> None<br/> <b>Recused:</b> None</p> <p>Chair Ting explained that if he is unavailable for the ISDSC meeting on January 11, 2021, that Director Miller, as Vice Chair, has offered to attend and submit the District's vote, if needed.</p> <p><b>Motion:</b> To approve designation of Director Miller to vote at the ISDSC meeting if Chair Ting is not available to do so.</p> <p><b>Movant:</b> Zoglin<br/> <b>Second:</b> Somersille</p> <p>The Board, Mary Rotunno, General Counsel, and Cindy Murphy, Director of Governance Services, discussed the need and LAFCO requirements for a Board motion to approve a designee in order for the District to have a vote at the ISDSC meeting in the event that Chair Ting is unavailable.</p> <p><b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin<br/> <b>Noes:</b> None<br/> <b>Abstentions:</b> None<br/> <b>Absent:</b> None<br/> <b>Recused:</b> None</p>   | <p><i>Chair Ting to interview candidates</i></p> <p><i>Director Miller designated to vote on the District's behalf if Chair Ting is unavailable</i></p> |
| <p><b>6. PROPOSED MODIFICATION TO DISTRICT-FUNDED COVID-19 COMMUNITY TESTING PROGRAM AUTHORIZATION</b></p> | <p>Dan Woods, CEO, provided an overview of the District's authorization of a COVID-19 community testing program. He reported that there is approximately \$1.9 million in funding available at the end of 2020.</p> <p>Mr. Woods explained that the proposed modification would reallocate some of the remaining available funding to assist the County and community with vaccination efforts when vaccines are available to the public, specifically community members that live, work, or go to school in the District. He noted that there would be a program update and potentially another funding reallocation request for the Board's consideration at its January 2021 meeting.</p> <p>Mr. Woods suggested an initial authorization not to exceed \$100,000, which would cover 5,000 vaccinations for those without insurance at an estimated cost of \$20 per person.</p> <p>Director Fung suggested allocating \$1 million to vaccination efforts.</p> <p><b>Motion:</b> To support Mr. Woods' proposal to authorize the reallocation of \$100,000 unused funds from testing toward vaccination efforts in the event the community and the County require assistance from the Healthcare District and El Camino Health system to vaccinate the community.</p> <p><b>Movant:</b> Fung<br/> <b>Second:</b> Miller</p> <p>Director Somersille commended staff for the proposal and suggested focusing on diversity and encouraging vaccines for and doing outreach to the most susceptible and at-risk populations for COVID-19.</p> | <p><i>Reallocation authorized</i></p>   |

|                          |   |                                    |
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|                          | <p>Director Fung commended management for El Camino Health's rollout of vaccinations to its employees and physicians.</p> <p>In response to Director Miller's question, Mr. Woods confirmed that the proposal is not for any additional funds at this time and any vaccinations will be coordinated with the State and County requirements and allocated supplies.</p> <p>Mr. Woods reported that ECH has vaccinated over 2,700 physicians and employees. In response to Board questions, Mr. Woods further described the tiers of priority for vaccination rollouts, noting that staff is currently discussing rollout to clinics and other providers like dentists with the County.</p> <p>Chair Ting restated the motion: To use money that was for testing for vaccinations not to exceed \$100,000.</p> <p><b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin<br/> <b>Noes:</b> None<br/> <b>Abstentions:</b> None<br/> <b>Absent:</b> None<br/> <b>Recused:</b> None</p> |                                    |
| <b>7. BOARD COMMENTS</b> | <p>In response to Director Miller's question, Ms. Rotunno explained that the item on the consent calendar was for information only and did not require approval.</p> <p>Director Somersille requested more time to review information for special meetings if possible.</p> <p>Director Fung commended Mr. Woods and his team for their response to the increase in the number of COVID patients and the care provided to all patients.</p> <p>Mr. Woods thanked ECH frontline workers for their tireless efforts and urged everyone to stay home.</p>  |                                    |
| <b>8. ADJOURNMENT</b>    | <p><b>Motion:</b> To adjourn at 6:34pm.</p> <p><b>Movant:</b> Miller<br/> <b>Second:</b> Somersille<br/> <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin<br/> <b>Noes:</b> None<br/> <b>Abstentions:</b> None<br/> <b>Absent:</b> None<br/> <b>Recused:</b> None</p>  | <i>Meeting adjourned at 6:34pm</i> |

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:

DocuSigned by:

*George Ting*

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George O. Ting, MD  
Chair, ECHD Board

*Julia E. Miller*

Julia E. Miller  
Secretary, ECHD Board

Prepared by: Cindy Murphy, Director of Governance Services  
Sarah Rosenberg, Contracts Administrator/Governance Services EA