



**Minutes of the Open Session of the  
El Camino Healthcare District Board of Directors  
Tuesday, June 14, 2022**

Pursuant to Government code section 54953(e)(1), El Camino Health will not be providing a physical location to the public for this meeting. Instead, the public is invited to join the open session meeting via teleconference at:

**Board Members Present**

Peter C. Fung, MD Vice-Chair  
Julia E. Miller, Chair  
Carol A. Somersille, MD  
Secretary/Treasurer  
George O. Ting, MD  
John Zoglin

**Board Members Absent**

**Members Excused**

None

Agenda Item	Comments/Discussion	Approvals/ Action
1. <b>CALL TO ORDER/ ROLL CALL</b>	Chair Miller called to order the open session of the Regular Meeting of the El Camino Healthcare District Board of Directors (the "Board") at 5:30 pm and reviewed the logistics for the meeting. A verbal roll call was taken; all Board members were present at the roll call, and a quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020, and N-29-20 dated March 18, 2020.	<b><i>Call to Order at 5:30 pm.</i></b>
2. <b>SALUTE TO THE FLAG</b>	Chair Miller asked Dan Woods, CEO, to lead all present in the Pledge of Allegiance.	
3. <b>POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Chair Miller asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
4. <b>PUBLIC COMMUNICATION</b>	There was no public communication.	
5. <b>CONSENT CALENDAR</b>	<p>Chair Miller asked if any member of the Board or the public wished to remove an item from the consent calendar.</p> <p>Director Ting requested to remove item 5a – Minutes of the Open Session of the 5/17/2022 District Board Meeting for changing the typo of Billion to Million.</p> <p>Director Zoglin requested to remove items 5b – FY23 Regular Meeting Dates: Resolution 2022-07, and 5c – FY23 Operating Budget – ECHD and ECH &amp; Affiliates for discussion.</p> <p>Director Zoglin asked for further clarification on the following items:</p> <ul style="list-style-type: none"> <li>• Page 110 regarding M&amp;O Taxes and trajectory.</li> <li>• How the investment income is calculated, and what is it based on?</li> </ul> <p>Mr. Bohorquez clarified that the M&amp;O Tax number is an estimate and conservative regarding potential economic slowdown. The investment income is based on district funds in the balance sheet and is a combination of 28.3M in Board designated funds, 2.4M in short term, and 17.6M in cash equity.</p>	<b><i>The consent calendar was approved.</i></b>

	<p><b>Motion:</b> To approve the consent calendar with the correction to 5a:</p> <ul style="list-style-type: none"> <li>a. Minutes of the Open Session of the El Camino Healthcare District Board Meeting (05/17/2022)</li> <li>b. FY23 Regular Meeting Dates: Resolution 2022-07</li> <li>c. FY23 Operating Budget – ECHD and ECH &amp; Affiliates</li> <li>d. FY23 Pacing Plan</li> <li>e. Community Benefits Sponsorship Report</li> </ul> <p><b>Movant:</b> Ting  <b>Second:</b> Somersille  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	
6. APPOINTMENT OF LIAISON TO THE COMMUNITY BENEFIT ADVISORY COUNCIL	<p>Chair Miller called for a motion to appoint Director Carol Somersille as Liaison to the Community Benefit Advisory Council.</p> <p><b>Motion:</b> To approve the Appointment of Liaison to the Community Benefit Advisory Council</p> <p><b>Movant:</b> Fung  <b>Second:</b> Ting  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	<i>Appointment of Liaison to the Community Benefit Advisory Council was approved.</i>
7. APPOINTMENT OF FY23 HOSPITAL BOARD MEMBER REAPPOINTMENT AD HOC COMMITTEE <i>Resolution 2022-08</i>	<p>Chair Miller called for a motion to appoint Director Peter Fung to the FY23 Hospital Board Ad Hoc Committee.</p> <p><b>Motion:</b> To approve Resolution 2022-008, Appointment of FY23 Hospital Board Member Reappointment Ad Hoc Committee</p> <p><b>Movant:</b> Somersille  <b>Second:</b> Ting  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	<i>Appointment of FY23 Hospital Board Members Reappointment Ad Hoc Committee was approved.</i>
8. EL CAMINO HEALTH DISTRICT MISSION STATEMENT REVIEW AD HOC COMMITTEE RECOMMENDATION	<p>Director Somersille requested the Ad Hoc Committee's continuation to receive additional staff feedback to create a purpose statement. Chair Miller stated the Ad Hoc Committee's duties to have been completed with the changes to the Mission Statement.</p> <p>Chair Miller called for a motion to approve the recommended changes in the El Camino Health District Mission Statement.</p> <p><b>Motion:</b> To approve El Camino Health District Mission Statement Review Ad Hoc Committee Recommendation</p> <p><b>Movant:</b> Fung  <b>Second:</b> Ting  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin</p>	<i>El Camino Health District Mission Statement Review Ad Hoc Committee Recommendation was approved.</i>



	<p><b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	
<p><b>9. REQUESTING FOR AND CONSENTING TO CONSOLIDATION FOR ELECTION</b>  <i>Resolution 2022-09</i></p>	<p>Chair Miller informed the Members that elections are completed every 2 years, with Directors Ting and Fung up for re-election on November 8<sup>th</sup>, 2022. This resolution is to call upon candidates and the nomination period is open on July 18<sup>th</sup> and closes on August 12<sup>th</sup>. Each candidate will provide a statement, 400 words or less, and pay for their filing fee.</p> <p><b>Motion:</b> To approve Resolution 2022-09, the Requesting for and Consenting to Consolidation for Election</p> <p><b>Movant:</b> Somersille  <b>Second:</b> Zoglin  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	<p><i><b>Resolution 2022-09 was approved.</b></i></p>
<p><b>10. FY22 YTD ECHD FINANCIAL REPORT</b></p>	<p>Carlos Bohorquez, Chief Financial Officer, presented the FY22 YTD Financials and highlighted the following:</p> <ul style="list-style-type: none"> <li>• Increase of 20% in Patient Accounts Receivable in Current Assets</li> <li>• Board Designated Assets increased from 587M to 694M</li> <li>• Decreased in Long Term Investment from 603M to 515M</li> <li>• Decreased in Deferred Revenue from 67M to 28M associated with the repayment of Medicare vast payment as part of the Cares Act</li> <li>• Fund Balance, retained earnings, increased by 54M in the first 10 months of the fiscal year</li> </ul> <p>Mr. Bohorquez concluded that we are favorable in Patient Volume in the last 10 months of the fiscal year. Revenue is up by 19% when compared to the same timeframe as last year. Attribute to a strong recovery across the Service Lines.</p> <p>Chair Miller requested a line item at the Year End Budget for FY22: Outside Counsel Expenses.</p> <p><b>Motion:</b> To approve FY22 YTD ECHD Financial Report</p> <p><b>Movant:</b> Ting  <b>Second:</b> Fung  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	<p><i><b>FY22 YTD ECHD Financial Report was approved.</b></i></p>
<p><b>11. ESTABLISHING TAX APPROPRIATION LIMIT FOR FY23 (GANN LIMIT)</b></p>	<p>Michael Walsh, Controller, reported that annually, the District Board must set the Tax Appropriation Limit (Gann Limit) for the following fiscal year and asked for approval of Resolution 2022-10 to the following measurements:</p>	<p><i><b>Resolution 2022-10 was approved.</b></i></p>

<p><b>Resolution 2022-10</b></p>	<ol style="list-style-type: none"> <li>1. For FY23, use the following measurement to calculate the District's change in the cost of living:               <ol style="list-style-type: none"> <li>a. The percentage change in the California per capita personal income from the preceding year (7.55%).</li> </ol> </li> <li>2. For FY23, use the following measurement to calculate the change in population in 2 primary areas:               <ol style="list-style-type: none"> <li>a. The county declined by 13K community members. Therefore the change in population within the County is a -0.0069%.</li> <li>b. The change within the District with an increase of 1500 community members. Therefore an increase to 0.0054%</li> </ol> </li> </ol> <p><b>Motion:</b> To approve Resolution 2022-10, Establishing appropriation Limit for FY23 (Gann Limit).</p> <p><b>Movant:</b> Somersille  <b>Second:</b> Ting  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	
<p><b>12. DISTRICT CAPITAL OUTLAY FUNDS</b></p>	<p>Ken King, CASO, reported that The El Camino Hospital District has \$9,750,831 of Capital Outlay Funds from the fiscal year 2020 that must be allocated for a land or building project greater than 100K and useful life of 10 years or more. He provided a brief history of allocated projects from 2014 and 2018. Mr. King is requesting to allocate the 2020 funds to the campus completion project bringing the total to \$18,694,798.</p> <p><b>Motion:</b> To approve District Capital Outlay Funds</p> <p><b>Movant:</b> Zoglin  <b>Second:</b> Fung  <b>Ayes:</b> Fung, Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> None  <b>Recused:</b> None</p>	<p><b>District Capital Outlay Funds were approved.</b></p>
<p><b>13. FY23 COMMUNITY BENEFIT PLAN</b></p>	<p>Jonathan Cowan, Senior Director, Relations and Community Partnerships reviewed the FY23 Community Benefits Plan with the Board of Directors, focusing on incorporating feedback from the May Study Session and proposed actions for the FY23 and future community grant funding.</p> <p><b>Motion:</b> To approve FY23 Community Benefit Plan</p> <p><b>Movant:</b> Ting  <b>Second:</b> Somersille  <b>Ayes:</b> Miller, Somersille, Ting, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Fung  <b>Recused:</b> None</p>	<p><b>FY23 Community Benefit Plan was approved.</b></p>
<p><b>14. ADJOURN TO CLOSED SESSION</b></p>	<p>To adjourn to closed session at 6:43 pm pursuant to Gov't Code Section 54957.2 for approval of the Minutes of the Closed</p>	<p><b>Adjourned to closed</b></p>

	<p>Session of the District Board Meeting (05/17/2022), pursuant to Gov't Code Section 54957 for discussion on personnel performance matters, an Executive Session with the CEO.</p> <p><b>Motion:</b> To approve to adjourn to closed session at 6:34 pm.</p> <p><b>Movant:</b> Zoglin <b>Second:</b> Miller <b>Ayes:</b> Miller, Somersille, Ting, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Fung <b>Recused:</b> None</p>	<p><b>session at 6:34 pm.</b></p>
<p><b>15. AGENDA ITEM 19: RECONVENE TO OPEN SESSION/ REPORT OUT</b></p>	<p>The open session of the El Camino Healthcare District Board of Directors was reconvened at 7:37 pm. Agenda items 15-18 were addressed in the closed session.</p> <p>During the closed session, the Board approved the closed session minutes of the May 17, 2022, El Camino Healthcare District Board of Directors by all Board Members present. (Directors Fung, Miller, Somersille, Ting, and Zoglin).</p>	<p><b>Open Session reconvened at 7:37 pm.</b></p>
<p><b>16. AGENDA ITEM 20: BOARD COMMENTS</b></p>	<p>None were noted.</p>	
<p><b>17. AGENDA ITEM 21: ADJOURNMENT</b></p>	<p><b>Motion:</b> To adjourn at 7:38 pm.</p> <p><b>Movant:</b> Ting <b>Second:</b> Somersille <b>Ayes:</b> Miller, Somersille, Ting, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Fung <b>Recused:</b> None</p>	<p><b>Meeting adjourned at 7:38 pm.</b></p>

**Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:**



Carol Somersille, MD  
Secretary/Treasurer, ECHD Board

Prepared by: Michele Collaco, Executive Assistant II  
Reviewed by: Stephanie Iljin, Manager, Administration