



**Minutes of the Open Session of the
El Camino Healthcare District Board of Directors
Tuesday, May 16, 2023**

El Camino Hospital | Sobrato Boardroom 1 | 2500 Grant Road, Mountain View, CA

Board Members Present

Julia E. Miller, Chair
Peter C. Fung, MD Vice-Chair
Carol A. Somersille, MD
 Secretary/Treasurer
George O. Ting, MD
John Zoglin

Board Members Absent

None

Others Present

Dan Woods, CEO
Carlos Bohorquez, CFO
Jon Cowan, Senior Director,
 Government Relations and
 Community Partnerships
Deanna Dudley, CHRO*
Vineeta Hiranandani, VP,
 Marketing and Communications
Ken King, CAO
Deb Muro, CIO*
Andreu Reall, VP, Strategy*
Mary Rotunno, General Counsel *
Diane Wigglesworth, Compliance
 and Privacy Officer

Others Present (cont.)

Tracy Fowler, Director, Governance
 Services
Stephanie Iljin, Manager,
 Administration
Brian Richards, Information
 Technology
Stacey Wells, Consultant
Alison Bassett, BBK Law
Jim Priest, BBK Law

**via teleconference*


Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	Chair Miller called to order the open session of the Regular Meeting of the El Camino Healthcare District Board of Directors (the “Board”) at 5:35 pm and reviewed the logistics for the meeting. A verbal roll call was taken; all Directors were present, constituting a quorum. Chair Miller asked for the removal of agenda item 13 with no objections.	<i>Call to Order at 5:35 pm.</i>
2. CONSIDER AB 2449 REQUESTS	Chair Miller asked the Board for declarations of AB2449 request for approval. None were noted.	
3. SALUTE TO THE FLAG	Chair Miller asked Dan Woods, CEO, to lead all present in the Pledge of Allegiance.	
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Miller asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
5. PUBLIC COMMUNICATION	Chair Miller asked if there were any members of the public with comments for any items not listed on the agenda. There were no members of the public with comments.	
6. CONSENT CALENDAR	Chair Miller inquired if any member of the Board or the public intended to remove any item from the consent calendar. The following items were removed: 6b - Response to the Santa Clara County Civil Grand Jury Request, 6c - Community Benefits Mid-Year Update, and 6d - Media Guidelines Updates. Regarding item 6b, Mr. Priest from BBK Law explained the existence of legal requirements for these inquiries and highlighted the presence of political and legal processes within agencies to ensure adherence to impartiality standards. Mr. Cowan addressed a question concerning the coordination of care between	<i>The consent calendar was approved, excluding Media Guidelines Update.</i>

	<p>districts for students who failed health screens on item 6c. The discussion on item 6d - Media Guidelines Update encompassed objections relating to potential restrictions on elected officials, among other matters. Malea Martin, a reporter from the Mountain View Voice, read a prepared statement in objection to the suggested changes. Subsequently, the item was removed for further discussion.</p> <p>Motion: To approve the consent calendar items 6a, 6b and 6c.</p> <ul style="list-style-type: none"> a. Minutes of the Open Session of the District Board Meeting (03/28/2023) b. Response to Santa Clara County Civil Grand Jury Request c. Community Benefits Mid-Year Update <p>Movant: Zoglin Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>7. ECHD DISTRICT GOALS</p>	<p>Dan Woods, CEO, and Jon Cowan, Senior Director, Government Relations and Community Partnerships, facilitated a follow-up discussion about goals for the El Camino Healthcare District with feedback from previous meetings taken into account.</p> <p>The vision, goal, and strategic priorities discussed were:</p> <p>Vision and Goal: Improve the health & well-being of those in the healthcare district by supporting health promotion, disease prevention, and a healthy lifestyle. Provide expertise, leadership, and resources to help improve the health of vulnerable individuals in the healthcare district</p> <p>Strategic Priorities: Access to Healthcare, Community Engagement, and Health Promotion & Disease Prevention</p> <p>The board gave valuable feedback on the priorities as presented and suggested that a word more leader-focused than engagement be used. It was agreed that the framework was adequate.</p> <p>Management captured all inputs and agreed to bring back refined goals for approval based on the feedback received.</p>	
<p>8. FY24 COMMUNITY BENEFIT PLAN</p>	<p>The fiscal 24 community benefit plan was discussed, including policy level guidance and two-year grants approved up to 36%, with a portfolio of \$1,996,000</p>	

	<p>allocated to ten out of fifty-seven grants. The board expresses gratitude for the follow-up on a suggestion and discusses collective impact metrics. They also review progress on branding efforts, including building and mobile van signage. There are requests for more information on program funding decisions, particularly those that have dual funding sources. Clarification is requested regarding why a specific organization was not recommended for funding.</p>	
<p>9. ECHD FY23 FINANCIALS</p>	<p>Carlos Bohorquez, CFO, presented a summary of FY23 Period 9 Financials to the Board of Directors and asked for approval. Discussion included but was not limited to, reports on an increase in assets, a decrease in liabilities, and strong revenue growth attributed to community demand. Wages and benefits have increased due to staffing needs but are mostly offset by better-than-expected revenue.</p>	<p><i>FY23 Period 9 Financials recommended for approval on the consent calendar at the next meeting as the agenda item was incorrectly listed as Discussion.</i></p>
<p>10. REVIEW PROCESS FOR BOARD OFFICER ELECTION</p>	<p>Chair Miller asked for confirmation on the process for board officer elections to be held at the next ECHD board meeting. Ms. Fowler confirmed there are no fundamental changes to the process at all, but new dates for position statement submission deadlines required review and approval each year. Vice Chair Fung suggested changing the language for this to be an informational item going forward.</p> <p>Motion: To proceed with the process for board officer election process</p> <p>Movant: Zoglin Second: Fung Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>The motion to direct staff to initiate the process for board officer election was approved.</i></p> <p><i>Staff to add language to the process that is not specific to the year.</i></p>
<p>11. EL CAMINO HEALTHCARE DISTRICT BOARD HEALTH AND SAFETY CODE § 32103: DIRECTOR COMPENSATION</p>	<p>Chair Miller asked Ms. Fowler, Director of Governance Services, to confirm the process of the Health and Safety Code was complete. Ms. Fowler confirmed all postings had been made and no public comments received.</p> <p>Motion: To approve board member compensation increase to \$110.</p> <p>Movant: Somersille Second: Miller Ayes: Fung, Miller, Somersille, Ting Noes: Zoglin Abstentions: None Absent: None Recused: None</p>	<p><i>The motion to direct staff to increase board member compensation was approved.</i></p>
<p>12. EL CAMINO HEALTH DISTRICT ECHB</p>	<p>Director Ting provided an update on the progress of the ECHD Ad Hoc Committee for ECHB Director</p>	

<p>DIRECTOR RECRUITMENT AD HOC COMMITTEE UPDATE</p>	<p>Recruitment. Director Ting assumed chairmanship of the ad hoc committee last month at the request of Director Miller. The committee, also including Director Fung, Lanhee Chen, and Jack Po, held its first meeting recently and established a process for recruitment. They plan to review board committees and community members for potential board member candidates.</p>	
<p>13. DIRECTOR ZOGLIN REQUEST FOR DISCUSSION RE: DIRECTOR MILLER VIOLATION OF #6 OF STANDARDS OF CONDUCT AND COMPLETED CORRECTIVE ACTIONS</p>	<p>Agenda item was removed with no objections.</p>	
<p>14. ADJOURN TO CLOSED TO SESSION</p>	<p>Motion: To adjourn to closed session at 6:56 pm. Movant: Somersille Second: Fung Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Adjourned to closed session at 6:56 pm.</i></p>
<p>15. AGENDA ITEM 19: RECONVENE TO OPEN SESSION</p>	<p>The open session of the El Camino Healthcare District Board of Directors reconvened at 7:13 pm. Agenda items 13-15 were addressed in the closed session.</p> <p>During the closed session, the Board approved the closed session minutes of March 28, 2023, El Camino Healthcare District Board of Directors by all Board Members present. (Directors Fung, Miller, Somersille, Ting and Zoglin).</p>	<p><i>Open Session reconvened at 7:38 pm.</i></p>
<p>16. AGENDA ITEM 20: BOARD COMMENTS</p>	<p>None were noted.</p>	
<p>17. AGENDA ITEM 21: ADJOURNMENT</p>	<p>Motion: To adjourn at 7:39 pm. Movant: Fung Second: Somersille Ayes: Fung, Miller, Somersille, Ting, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Adjourned at 7:39 pm.</i></p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:


 Carol Somersille, MD
 Secretary/Treasurer, ECHD Board

Prepared by: Tracy Fowler, Director, Governance Services