



AGENDA
REGULAR MEETING OF THE
EL CAMINO HEALTHCARE DISTRICT
BOARD OF DIRECTORS

Tuesday, December 6, 2016 – 5:30 pm

El Camino Hospital | Conference Rooms E, F, & G (ground floor)
 2500 Grant Road, Mountain View, CA 94040

PURPOSE: The purpose of the District shall be (i) to establish, maintain and operate, or provide assistance in the operation of, one or more health facilities (as that term is defined in California Health and Safety Code Section 1250) or health services at any location within or without the territorial limits of the District, for the benefit of the District and the people served by the District; (ii) to acquire, maintain and operate ambulances or ambulance services within or without the District; (iii) to establish, maintain and operate, or provide assistance in the operation of free clinics, diagnostic and testing centers, health education programs, wellness and prevention programs, rehabilitation, aftercare, and such other health care services provider, groups, and organizations that are necessary for the maintenance of good physical and mental health in the communities served by the District; and (iv) to do any and all other acts and things necessary to carry out the provisions of the District’s Bylaws and the Local Health District Law.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1. CALL TO ORDER	Peter Fung, MD, Chair		5:30 – 5:31 pm
2. SALUTE TO THE FLAG	Peter Fung, MD, Chair		5:31 – 5:34
3. ROLL CALL	Peter Fung, MD, Chair		5:34 – 5:35
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter Fung, MD, Chair		5:35 – 5:36
5. PUBLIC COMMUNICATION a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed 3 minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Peter Fung, MD, Chair		information 5:36 – 5:39
6. CONSENT CALENDAR ITEMS: <i>Any Board Member or member of the public may remove an item for discussion before a motion is made.</i> Approval a. Minutes of the Open Session of the District Board Meeting (October 12, 2016) b. Pacing Plan Information c. Association of California Healthcare Districts Report d. Silicon Valley Tobacco Securitization JPA Report	Peter Fung, MD, Chair	<i>public comment</i>	motion required 5:39 – 5:42
7. RESOLUTION TO ACCEPT SANTA CLARA COUNTY BOARD OF SUPERVISORS RESOLUTION 2016-140 AND ADMINISTRATION OF OATH OF OFFICE a. Dennis Chiu b. Julia Miller c. John Zoglin ATTACHMENT 7	Peter Fung, MD, Chair	<i>public comment</i>	motion required 5:42 – 5:52

A copy of the agenda for the Regular Meeting will be posted and distributed at least seventy-two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at 650-988-7504 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
8. ELECTION OF EL CAMINO HOSPITAL BOARD MEMBERS ATTACHMENT 8	Peter Fung, MD, Chair	<i>public comment</i>	motion required 5:52 – 6:02
9. AMERICAN HEART ASSOCIATION TARGET BP INITIATIVE ATTACHMENT 9	Peter Fung, MD, Chair	<i>public comment</i>	possible motion 6:02 – 6:07
10. AFFIRMATION OF STANDARDS OF CONDUCT ATTACHMENT 10	Peter Fung, MD, Chair		information 6:07 – 6:08
11. ADJOURN TO CLOSED SESSION	Peter Fung, MD, Chair		motion required 6:08 – 6:09
12. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Peter Fung, MD, Chair		6:09 – 6:10
13. CONSENT CALENDAR <i>Any Board Member may remove an item for discussion before a motion is made.</i> <i>Gov't Code Section 54957.2.</i> a. Minutes of the Closed Session of the District Board Meeting (October 12, 2016)			motion required 6:10 – 6:11
14. Report involving Gov't Code Section 54957 for discussion and report on personnel performance matters: - Executive Session	Peter Fung, MD, Chair		discussion 6:11 – 6:15
15. ADJOURN TO OPEN SESSION	Peter Fung, MD, Chair		motion required 6:15 – 6:16
16. RECONVENE OPEN SESSION / REPORT OUT			6:16 – 6:17
To report any required disclosures regarding permissible actions taken during Closed Session.			
17. BOARD COMMENTS	Peter Fung, MD, Chair	<i>public comment</i>	motion required 6:17 – 6:19
18. ADJOURNMENT	Peter Fung, MD, Chair		motion required 6:19 – 6:20 pm

Upcoming Meetings

- January 17, 2017
- March 14, 2017
- June 20, 2017

**a. Minutes of the Open Session of the District Board
Meeting (October 12, 2016)**



**Minutes of the Open Session of the
El Camino Healthcare District Board of Directors
Tuesday, October 18, 2016**

El Camino Hospital | 2500 Grant Road, Mountain View, CA 94040
Conference Rooms E, F & G

Board Members Present

Dennis Chiu, Vice Chair
Peter Fung, MD, Chair
Julia Miller
David Reeder (via teleconference)
John Zoglin

Board Members Absent

None

Members Excused

None

Agenda Item	Comments/Discussion	Approvals/Action
1. CALL TO ORDER	The open session meeting of the El Camino Healthcare District Board of Directors (the “Board”) was called to order at 5:29 pm by Chair Fung.	
2. SALUTE TO THE FLAG	Director Fung led the Board members, staff, and members of the public present in the Pledge of Allegiance.	
3. ROLL CALL	A verbal roll call was taken. Director Reeder participated via teleconference. All Board members were present.	
4. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Fung asked if any Board members may have a conflict of interest with any of the items on the agenda. No conflicts were noted.	
5. PUBLIC COMMUNICATION	<p>Gary Kalbach, Vice Chair of the ECH Governance Committee and member of the ECH Board Member Ad Hoc Committee of the District Board, described his concerns about elected District Board members appointed to the Hospital Board including inability to attract competent Board members and form partnerships with other organizations. He suggested that the Board find a good long-term CEO and change the Hospital Board structure.</p> <p>Peter Moran, member of the ECH Governance Committee, urged the Board to build a competency-based Hospital Board structure, noting the need for separation between the District and Hospital’s Boards and that the District Board’s main charge is to appoint a competency-based Hospital Board.</p>	
6. CONSENT CALENDAR	<p>Chair Fung asked if any member of the Board or the public wished to remove an item from the consent calendar. No items were removed.</p> <p>Motion: To approve the consent calendar: Minutes of the Open Sessions of the District Board Meetings (June 14, 2016, August 10, 2016); <i>Resolution 2016-09</i>: To set regular meeting dates for calendar year 2017; FY16 Year-End Consolidated and Standalone Financials.</p> <p>Movant: Chiu Second: Miller Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None</p>	<i>Consent calendar approved</i>

	<p>Recused: None</p>	
<p>7. COMMUNITY BENEFIT SPOTLIGHT: VALLEY HEALTH CENTER</p>	<p>Barbara Avery, Director of Community Benefit, recognized the Santa Clara Valley Medical Center for partnering with the El Camino Healthcare District to provide comprehensive primary care services and dental services at Valley Health Center, Sunnyvale for low-income and working poor residents of the District.</p> <p>Sonia Menzies, RN, Director of Ambulatory Care and Community Health Services, Santa Clara Valley Medical Center, thanked the Board for the opportunities they and the District have provided and described the operations and growth of Valley Health Center including: expansion of express care, continuation of dental services, case management through nurse coordinators, and a financial counselor.</p> <p>Motion: To approve <i>Resolution 2016-10</i> recognizing Valley Health Center.</p> <p>Movant: Chiu Second: Miller Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p>Resolution 2016-10 approved</p>
<p>8. FINANCIAL REPORT</p>	<p>a. <u>FY17 ECHD Financials Year-to-Date</u></p> <p>Iftikhar Hussain, CFO, reported that for the consolidated financials (including El Camino Hospital) through the month of August, the District is \$10 million ahead of plan due to lower, monitored expenses, better charge capture, and better revenue cycle operations.</p> <p>Mr. Hussain explained that the variances in revenue are due to the timing of IGT payments (matching funds from the state).</p> <p>Motion: To approve the FY17 El Camino Healthcare District Year-to-Date Financials.</p> <p>Movant: Zoglin Second: Chiu Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p> <p>b. <u>Proposed Revision to FY17 Budget</u></p> <p>Mr. Hussain explained that the long term plan noted the need to go to the bond market to fund capital projects, but that the exact timing had not been determined and was not included in the Hospital's FY17 budget. Given the historically low rates and good access to the capital market, staff are proposing to issue bonds in the October/November time frame, and have included revisions to the ECH FY17 operating budget to accommodate the impact of these bonds.</p> <p>Motion: To approve the revisions to the El Camino Hospital FY17 Budget.</p> <p>Movant: Chiu Second: Zoglin</p>	<p>FY17 ECHD YTD Financials approved</p>

	<p>Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Revisions to ECH FY17 Budget approved</i></p>
<p>9. FINANCIAL AUDIT PRESENTATION</p>	<p>Brian Conner and Joelle Pulver from Moss Adams presented the results of the audit of the consolidated financial statements of the District. All reports include Moss Adams’ unmodified opinion, the highest level of assurance they can provide. Mr. Conner reported that financial statements as prepared by management were fairly stated in all material respects.</p> <p>Ms. Pulver highlighted:</p> <ul style="list-style-type: none"> - Cash investments (standalone) are up \$9 million dollars, due to improvement in investment performance compared to prior years and IGT payments from the State. - Long-term liabilities have decreased slightly due to regular payments on General Obligation bonds. - Management selected and applied significant accounting policies appropriately and consistent with those of the prior year; managements’ estimates are reasonable. - There were no corrected or uncorrected audit adjustments; for internal controls, there were no material weaknesses and no significant deficiencies to communicate; Moss Adams issued an internal controls letter with four best practice recommendations. <p>Mr. Conner described upcoming accounting updates that will affect consolidated financials moving forward – adjustments concerning post-employment benefit plans, which impact equity by \$6 -7 million.</p>	
<p>10. ECH BOARD MEMBER ELECTION AD HOC COMMITTEE REPORT</p>	<p>Director Reeder, Ad Hoc Committee Chair, reported that the Committee reviewed the competencies recommended by the Governance Committee and evaluations of Hospital Board members. He also reported Neal Cohen, MD, has communicated that he will not seek reappointment as an El Camino Hospital Board Member at the conclusion of his term in June 2017.</p> <p>Director Reeder reported the Committee’s recommendation to follow the process for Election and Re-Election of Non-District Board Members to the El Camino Hospital Board of Directors and begin the search for a new ECH Board member in Q3 (January), especially in light of the search for a permanent CEO.</p> <p>Director Zoglin asked if there is additional work to do in Q2 to prepare and be ready to start actively in January.</p> <p>Director Miller requested to set another meeting of the Ad Hoc Committee to discuss preparations in Q2 for a search in Q3. Director Reeder requested the opportunity to discuss timing and organizational bandwidth with Kathryn Fisk, CHRO, and suggested a possible meeting could happen in December.</p> <p>Director Reeder highlighted the Nygren competency report provided in the packet, and emphasized the significant value that Director Cohen adds to the Board. He stressed that a replacement should have similar competencies, which may be challenging to find.</p>	<p><i>Resolution 2016-07 approved</i></p>

	<p>No motion was made; the Board directed staff to follow the Board’s written Process for Election and Re-Election of Non-District Board Members to the El Camino Hospital Board of Directors.</p>	
<p>11. DRIVEWAY EASEMENT</p>	<p>Ken King, CASO, reported that in the development work for the Integrated Medical Office Building and all of the work along Hospital Drive, the City of Mountain View and ECH’s planners have recommended combining driveways and adding a crosswalk improvement to improve pedestrian, cyclist, and vehicular safety. He explained that the easement would improve safety for those leaving the North Parking Garage.</p> <p>Mr. King explained that District is the title landowner of the property and must provide access approval. The Medical Office Association has signed off on this plan.</p> <p>In response to Dr. Fung’s question, Mr. King clarified that he is not currently recommending an aggressive plan for redevelopment, but that it could be an investment to consider in the future.</p> <p>In response to Director Zoglin’s question, Mr. King explained that the easement is a permanently granted easement, unless transitioned in the future.</p> <p>Motion: To approve the driveway easement.</p> <p>Movant: Chiu Second: Miller Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Driveway easement at 2500 Hospital Drive approved</i></p>
<p>12. RESOLUTION 2016-11</p>	<p>Chad Kenan, Citigroup Global Markets, and Jennifer Brown from Ponder & Co. provided an overview of the General Obligation Bond refunding to reduce interest cost on Series 2006 General Obligation Bonds. Mr. Kenan explained that the initial estimated savings to the District via reduction of debt service is now slightly lower, as rates have moved up recently, but still represent significant savings.</p> <p>He provided an overview of the timeline (approvals and issuance), noting that the bonds will be priced in New York next week. Mr. Kenan emphasized that the market conditions are ideal for reducing cost to capital; rates have been higher 99% of the time over the last 30 years. He also outlined historical transactions over the last 10 years (both ECHD’s General Obligation and ECH’s Revenue bonds), existing debt service on bonds, and a detailed cash flow benefit of refunding.</p> <p>Mr. Kenan described next steps: pricing the bonds in New York next week and closing the transaction during the week of November 15th.</p> <p>In response to Director Fung’s question, Mr. Kenan clarified that the approximately \$16.2 million dollars in savings for the District will be over the life of the bonds (20 years). He also explained the roles of various players in the transaction:</p> <ul style="list-style-type: none"> - Wells Fargo (trustee and paying agent) manages the taxes coming in and the payment going out on the GO bonds. - Citigroup (underwriter) markets and sells bonds, finds investors 	<p><i>Resolution 2016-11 approved</i></p>

	<p>in New York, obtains interest rates.</p> <p>In response to Director Chiu’s and Director Miller’s questions about Wells Fargo, Mr. Kenan clarified that trustee and paying agent services would not be impacted. Mr. Hussain added that ECH is monitoring services, Wells Fargo has maintained a relationship with the District and the Hospital for over 10 years, and the team assigned has done good work. He noted that there would need to be a compelling reason to change trustees/paying agents, especially at this point in the transaction. Mr. Hussain and Ms. Brown described the fees for Wells Fargo across the two roles for the issuance of bonds (\$16,000) and ongoing maintenance and payment processing (\$5,000/year).</p> <p>Motion: To approve <i>Resolution 2016-11</i> authorizing redemption of the Series 2006 General Obligation Bonds issued on December 13, 2006 in accordance with the terms of the 2006 General Obligation Bonds, the sale of not to exceed a total amount of \$115,000,000 aggregate principal amount of the 2016 General Obligation Refunding Bonds, the payment of the costs of issuance and the irrevocable deposit of a portion of the proceeds of the 2016 General Obligation Refunding Bonds to an escrow fund established pursuant to an escrow agreement.</p> <p>Movant: Zoglin Second: Chiu Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>13. FY16 COMMUNITY BENEFIT PLAN REPORT</p>	<p>Barbara Avery, Director of Community Benefit, provided an overview of the FY16 Community Benefit Report.</p> <p>Ms. Avery outlined the FY16 budget, divided into sponsorships and grants to support key health priorities: healthcare access, mental health, healthy eating and physical activity, and community health education. She reported that FY16 included 68,000 people served, 38 grants, 9 new grants, 5 small grants, 26 sponsorships (40% increase). She explained that 90% of metric targets were met, and this year included 15% more metrics than FY15. She noted that challenges include housing costs and commutes for staff in the area, delays in hiring, and language barriers.</p> <p>Ms. Avery outlined the key health priorities and strategies used to address those issues:</p> <ul style="list-style-type: none"> - Healthcare access: community clinics (like Valley Health Center), dental health (seed funding made more dental visits possible), school-based health (increases in children seeing a provider for vision and hearing care) - Mental health: school-based counseling (decreases in disciplinary referrals and lost days of instruction), access for uninsured, legal support, peer support - Prevention campaign: hypertension <p>Ms. Avery reported that grantees to audit have been identified, and the audit will be conducted in January 2017, after 6-month data has been received.</p>	<p><i>FY16 Community Benefit Report approved</i></p>

	<p>Ms. Avery thanked the Board for their support and communicated gratitude from the grantees.</p> <p>In response to Director Miller’s question, Ms. Avery explained that Next Door Solutions was funded through the Hospital, as most of the patients are in the San Jose area. She reported that in FY17, Next Door Solutions has funding from both the Hospital and the District, and will be offering support groups in the District by connecting with several area partners.</p> <p>In response to Director Miller’s question, Ms. Avery reported that from January through May, the Mayview Clinic saw double the number of uninsured patients that they had ever seen, including 1,000 patients from RotaCare. She noted that staff continues to monitor activities.</p> <p>Director Zoglin suggested including goals in the report and indicating whether or not those goals have changed/been met to evaluate performance over time. He also suggested that the Board look at the total cost (including administrative time and resources for monitoring metrics), not just the cash cost of supporting grantees.</p> <p>Motion: To approve the FY16 Community Benefit Report.</p> <p>Movant: Miller Second: Chiu Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	
<p>14. FY17 PACING PLAN</p>	<p>The next meeting of the El Camino Healthcare District Board of Directors will be on December 6, 2016 to swear in the newly re-elected Board members.</p> <p>In response to Director Zoglin’s question, Ms. Murphy clarified that a notary will be present and anyone of the Board members’ choice can swear in the members. If no notary is present, any officer of the court can perform the swearing in.</p> <p>Motion: To approve the FY17 pacing plan.</p> <p>Movant: Miller Second: Zoglin Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>FY17 Pacing Plan approved</i></p>
<p>15. BOARD COMMENTS</p>	<p>There were no additional Board comments.</p>	
<p>16. ASSOCIATION OF CALIFORNIA HEALTHCARE DISTRICTS REPORT</p>	<p>Director Miller, ECHD and ACHD Board Member, described the ACHD meeting that she attended and her recent appointment as Chair of the Governance Committee and election as Vice Chair of the Board.</p> <p>Director Miller also summarized two ACHD-sponsored bills that were signed into law, highlighting Assembly Bill 2024 (Wood), which allows federally designated critical access hospitals to directly hire</p>	

	<p>physicians (ECH is not a critical access hospital).</p> <p>She thanked Ms. Murphy and Brenda Taussig, Director of Government and Community Relations for their assistance in preparing the report.</p> <p>Director Miller explained that she and Ms. Taussig are monitoring the Little Hoover Commission’s activities, including a report update and a hearing to examine the structure, services, and value of special districts.</p>	
<p>17. ADJOURN TO CLOSED SESSION</p>	<p>Motion: To adjourn to closed session at 6:58 pm pursuant to <i>Gov’t Code Section 54957.2</i> for approval of the Minutes of the Closed Session of the District Board Meeting (June 14, 2016); pursuant to <i>Gov’t Code Section 54956.9(d)(2)</i> for conference with legal counsel – pending or threatened litigation: FY16 Financial Audit; pursuant to <i>Health and Safety Code 32106(b)</i> for a report involving health care facility trade secrets: El Camino Hospital Governance; and pursuant to <i>Gov’t Code Section 54957</i> for discussion and report on personnel performance matters: Executive Session.</p> <p>Movant: Chiu Second: Zoglin Ayes: Chiu, Fung, Miller, Reeder, Zoglin Noes: None Abstentions: None Absent: None Recused: None</p>	<p><i>Meeting adjourned to closed session at 6:58 pm.</i></p>
<p>18. AGENDA ITEM 24: RECONVENE OPEN SESSION</p>	<p>Open session was reconvened at 8:07 pm. Director Reeder discontinued participation in the meeting at 8:07 pm.</p> <p>During the closed session, the Board approved the Minutes of the Closed Session of the District Board Meeting of June 14, 2016 by a unanimous vote in favor by all members present (Directors Chiu, Fung, Miller, Reeder (by phone), Zoglin).</p>	
<p>19. AGENDA ITEM 25: APPROVAL OF FY16 ECHD AUDIT</p>	<p>Motion: To approve the FY16 ECHD Audit.</p> <p>Movant: Miller Second: Chiu Ayes: Chiu, Fung, Miller, Zoglin Noes: None Abstentions: None Absent: Reeder Recused: None</p>	<p><i>FY16 ECHD Audit approved</i></p>
<p>20. AGENDA ITEM 26: ADJOURNMENT</p>	<p>Motion: To adjourn at 8:09 pm.</p> <p>Movant: Miller Second: Fung Ayes: Chiu, Fung, Miller, Zoglin Noes: None Abstentions: None Absent: Reeder Recused: None</p>	<p><i>Meeting adjourned at 8:09 pm.</i></p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Healthcare District:

Peter C. Fung, MD
Chair, ECHD Board

Julia Miller
ECHD Board Secretary

Prepared by: Cindy Murphy, Board Liaison
Sarah Rosenberg, Board Services Coordinator

DRAFT

Pacing Plan

**EL CAMINO HEALTHCARE DISTRICT BOARD
FY2017 PACING PLAN (Updated November 18, 2016)**

FY17 Q1		
JULY 2016	AUGUST 10, 2016	SEPTEMBER 2016
No Meeting	Approval of Campus Development Funding	No meeting
FY17 Q2		
OCTOBER 18, 2016	NOVEMBER 2016	DECEMBER 6, 2016
<ul style="list-style-type: none"> ▪ FY17 YTD ECHD Financials ▪ FY16 Community Benefit Year End Report ▪ FY16 Stand-Alone Financials ▪ FY16 Financial Audit Presentation – Consolidated ECH District Financials ▪ Approve FY16 Hospital Audit ▪ Hospital Board Member Election Ad Hoc Committee Report ▪ GO Bond Re-Financing Approval ▪ Approval of Easement for Melchor and 2500 Hospital Drive Driveway merging ▪ Pacing Plan 	No Meeting	<ul style="list-style-type: none"> ▪ Swearing in of District Board Members ▪ Election of El Camino Hospital Board Directors ▪ Silicon Valley Tobacco Securitization Joint Powers Authority Board Report ▪ ACHD Report ▪ Affirm and Sign StandardsCode of Conduct ▪ Pacing Plan

FY17 Q3		
JANUARY 17, 2017	FEBRUARY 2017	MARCH 14, 2017
<ul style="list-style-type: none"> ▪ Recognition (As Needed) ▪ Community Benefit Spotlight (If Time Allows) ▪ FY17 YTD ECHD Financials ▪ Hospital Board Member Election Ad Hoc Committee Report (if necessary) ▪ Pacing Plan ▪ Bi Annual By-Laws Review (done last in FY15) ▪ <u>Bi-Annual Reserve Powers Review (done last in FY15)</u> ▪ <u>GO Bond Transaction Update</u> ▪ Tobacco Securitization Authority Report ▪ <u>El Camino Hospital Governance</u> 	No Meeting	<ul style="list-style-type: none"> ▪ Recognition (As Needed) ▪ Community Benefit Spotlight (If Time Allows) ▪ FY17 YTD ECHD Financials ▪ Hospital Board member Election Ad Hoc Committee Report (if necessary). ▪ Affirm Process for Board Officer Election ▪ Pacing Plan
FY17 Q4		
APRIL 2017	MAY 2017	JUNE 20, 2017
No Meeting	No Meeting	<ul style="list-style-type: none"> ▪ Recognition (As Needed) ▪ Community Benefit Spotlight (If Time Allows) ▪ FY17 YTD ECHD Financials ▪ Tax Appropriation for FY18 ▪ District Capital Outlay Fund ▪ Review and Approve FY18 Pacing Plan ▪ Approval of FY18 Community Benefit Plan ▪ Approve ECH FY18 Budget ▪ Approve ECHD FY18 Budget ▪ Appoint Hospital Board Member Election Ad Hoc Committee ▪ Biennial Board Officer Election

c. Association of California Healthcare Districts Report

ECHD BOARD MEETING AGENDA ITEM COVER SHEET

Item:	Association of California Healthcare Districts (“ACHD”) Report El Camino Healthcare District Board of Directors December 6, 2016
Responsible party:	Julia Miller, ACHD Board of Directors Vice Chair
Action requested:	For Information
<p>Background:</p> <p>Since the last District Board meeting, I chaired the ACHD Governance Committee meeting on November 3rd and attended the ACHD Board meeting November 11th. I will attend the ACHD Executive Committee meeting on December 7th.</p> <p>ACHD is busy with lots of work and getting introductions to the new California State Legislators.</p> <ul style="list-style-type: none"> • ACHD is working on a bill for this year revising the Healthcare District Enabling Act to require healthcare districts to conduct a community healthcare needs assessment (CHNA) every three years, and to issue a public Community Benefit Report annually. The bill is currently in draft format and does not yet have a sponsor. It makes sense for districts to do a CHNA, so we expect the bill will not be controversial. The language is broad enough to allow districts flexibility and will hopefully get support. • Brenda Taussig, ECH Director of Government and Community Relations, is part of the ACHD Working Group drafting the bill and will attend that meeting on December 8th. I may also attend. On November 18th, Barbara Avery, ECH Director of Community Benefit, spoke to a subcommittee of the Working Group to share ECH and ECHD’s highly regarded practices in this area. • The Little Hoover Commission held their second meeting on November 16th. There was a great deal of discussion about services from District Hospitals and why they are needed. The Commission will issue its report in mid-December. 	
Board Advisory Committees that reviewed the issue and recommendation, if any: None.	
<p>Summary and session objectives :</p> <p>To update the Board on the ACHD’s activity.</p>	
Suggested discussion questions: None. This is a consent item.	
Proposed board motion, if any: None. This is an informational item.	
LIST OF ATTACHMENTS: None.	

d. Silicon Valley Tobacco Securitization JPA Report

ECHD BOARD MEETING AGENDA ITEM COVER SHEET

Item:	Silicon Valley Tobacco Securitization Authority Report El Camino Healthcare District Board of Directors December 6, 2016
Responsible party:	Julia Miller, SVTSA Vice President
Action requested:	For Information
Background:	<p>On December 12, 2006, the District, by resolution, and at the request of the County of Santa Clara (the “County”), approved the form of and authorized the execution of a joint exercise of powers agreement and directed certain other actions in connection with the agreement. Pursuant to this agreement between the District and the County, a Joint Powers Authority (“JPA”) known as the Silicon Valley Tobacco Securitization Authority (“SVTSA”) was created. The District appointed then Director Mark O’Connor as its representative on the SVTSA Board of Directors. The purpose of the JPA was to assist the County in funding necessary seismic upgrades to the County’s Valley Medical Center through the issuance of bonds securitized by certain tobacco settlement revenues that the County had the right to receive. The County bears all expenses and indemnifies the District from liability related to the JPA. At its first meeting in 2007, the SVTSA Board of Directors elected officers and authorized the issuance of “not to exceed \$115,000,000 tobacco settlement asset backed bonds.”</p> <p>On March 5, 2014, this Board elected me as its representative to the SVTSA and I have attended annual meetings since that time. We met on November 7, 2016 to review and approve the Annual Financial Statements and Annual Audit Report for FY16. We were also informed by staff that Fitch Rating withdrew all ratings assigned to US tobacco settlement asset-backed securities. Donna Dunk was re-elected President and I was re-elected Vice president of the JPA Board.</p>
Board Advisory Committees that reviewed the issue and recommendation, if any:	None.
Summary and session objectives :	To update the Board on the SVTSA’s annual meeting.
Suggested discussion questions:	None. This is a consent item.
Proposed board motion, if any:	None. This is an informational item.
LIST OF ATTACHMENTS:	None.

ATTACHMENT 7

ECHD BOARD MEETING AGENDA ITEM COVER SHEET

Item:	Resolution to Accept Santa Clara County Board of Supervisors (“SCC BOS”) Resolution 2016-140 and Administration of Oath of Office El Camino Healthcare District Board of Directors December 6, 2016
Responsible party:	Cindy Murphy, Board Liaison
Action requested:	Motion
Background:	<p>As noted in the attached SCC BOS Resolution 2016-140, only 3 individuals, Directors Chiu, Miller and Zoglin, filed Declarations of Candidacy for the three full- term vacancies on the ECHD Board to be filled with the November 2016 election, and no petition requesting that an election be held was presented to the Registrar of Voters. Accordingly, on September 27, 2016, the SCC BOS adopted Resolution 2016-140 appointing Directors Chiu, Miller and Zoglin to the El Camino Healthcare District Board for a full, four year term.</p> <p>Each of these Directors has invited an individual who will administer the Oath of Office to them during the Board’s December 6, 2016 meeting. Prior to administration of the Oath, the Board may adopt a motion accepting SCC BOS Resolution 2016-140.</p>
Board Advisory Committees that reviewed the issue and recommendation, if any:	None.
Summary and session objectives :	To accept the SCC BOS Resolution and administer the Oath of Office to Directors Chiu, Miller and Zoglin.
Suggested discussion questions:	None.
Proposed board motion, if any:	To accept Santa Clara County Board of Supervisors Resolution 2016-140.
LIST OF ATTACHMENTS:	<ol style="list-style-type: none"> 1. SCC BOS Resolution 2016-140 2. Notices of Eligibility to Office

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SANTA CLARA
APPOINTING DIRECTORS TO SPECIAL DISTRICT
BOARDS OF DIRECTORS**

WHEREAS, an election for three (3) Full-Term Directors for the Board of Directors of El Camino Healthcare District, three (3) Full-Term Directors for the Board of Directors of Purissima Hills Water District, three (3) Full-Term Directors for the Board of Directors of Rancho Rinconada Recreation and Park District, two (2) Full-Term Directors for the Board of Directors of Santa Clara Valley Open Space Authority, three (3) Full-Term Directors for the Board of Directors of Santa Clara Valley Water District, one (1) Full-Term Commissioner for the Board of Commissioners of Saratoga Fire Protection District and one (1) Short-Term Commissioner for the Board of Commissioners of Saratoga Fire Protection District, and three (3) Full-Term Directors for the Board of Directors of South Santa Clara Valley Memorial District was scheduled to be held on Tuesday, November 8, 2016; and

WHEREAS, by five o'clock p.m. on the 83rd day before the day fixed for the general district election, nineteen (19) persons had filed Declarations of Candidacy for the vacancies to be filled at this election, as follows: for the El Camino Healthcare District Board of Directors, three (3) persons filed Declarations of Candidacy for the three (3) Full-Term vacancies for Director; for the Purissima Hills Water District Board of Directors, three (3) persons filed Declarations of Candidacy for the three (3) Full-Term vacancies for Director; for the Rancho Rinconada Recreation and Park District Board of Directors, three (3) persons filed Declarations of Candidacy for the three (3) Full-Term vacancies for Director; for the Santa Clara Valley Open Space Authority Board of Directors, two (2) persons filed Declarations of Candidacy for the two (2) Full-Term vacancies for Director; for the Santa Clara Valley Water District Board of Directors, three (3) persons filed Declarations of Candidacy for the three (3) Full-Term vacancies for Director; for the Saratoga Fire Protection District Board of Commissioners, one (1) person filed a Declaration of Candidacy for the one (1) Full-Term vacancy for Commissioner, and one (1) person filed a Declaration of Candidacy for the one (1) Short-Term vacancy for Commissioner; and for the South Santa Clara Valley Memorial District Board of Directors, three (3) persons filed Declarations of Candidacy for the three (3) Full-Term vacancies for Director; and

WHEREAS, no petitions requesting that any of these elections be held were presented to the Registrar of Voters with signatures from 10 percent of the voters or 50 voters, whichever is the smaller number, in the above-named Districts; and

WHEREAS, in accordance with California Elections Code Section 10515, the Registrar of Voters has submitted a certificate of these facts; and

WHEREAS, the Registrar of Voters requests that the Board of Supervisors of the County of Santa Clara, State of California, appoint to each such office the person who has filed a declaration of candidacy;

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Adopted: 09/27/2016

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Santa Clara, State of California, that pursuant to Section 10515 of the Elections Code

Julia E. Miller	El Camino Healthcare District
Dennis Chiu	El Camino Healthcare District
John Zoglin	El Camino Healthcare District
Brian Holtz	Purissima Hills Water District
Ernest Solomon	Purissima Hills Water District
Stephen Jordan	Purissima Hills Water District
Sandra E. Yeaton	Rancho Rinconada Recreation and Park District
Julie Jervis	Rancho Rinconada Recreation and Park District
Miriam Salo	Rancho Rinconada Recreation and Park District
Alex Kennett	Santa Clara Valley Open Space Authority
Sequoia Tomas Hall	Santa Clara Valley Open Space Authority
Barbara Keegan	Santa Clara Valley Water District
Richard P. Santos	Santa Clara Valley Water District
Nai Hsueh	Santa Clara Valley Water District
Raymond (Ray) Sanchez	South Santa Clara Valley Memorial District
Ermelindo Puente	South Santa Clara Valley Memorial District
John Ceballos	South Santa Clara Valley Memorial District

are appointed as Full-Term Directors of the Board of Directors to their above-referenced District, and

Eugene Louis Zambetti Saratoga Fire Protection District

is appointed as Full-Term Commissioner of the Board of Commissioners to the above-referenced District, and

Ernest Kraule Saratoga Fire Protection District

is appointed as Short-Term Commissioner of the Board of Commissioners to the above-referenced District.

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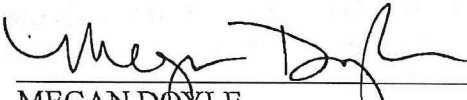
PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Clara,
State of California on **SEP. 27 2016** by the following vote:

AYES: CHAVEZ, CORTESE, SIMITIAN, WASSERMAN, YEAGER
NOES: NONE
ABSENT: SIMITIAN
ABSTAIN: NONE



DAVE CORTESE, President
Board of Supervisors

ATTEST:



MEGAN DOYLE
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGALITY:



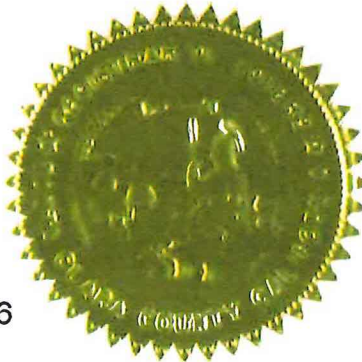
DANIELLE L. GOLDSTEIN
Deputy County Counsel

**CERTIFICATE OF ELECTION FACTS AND REQUEST
TO FILL VACANT OFFICE BY APPOINTMENT**

STATE OF CALIFORNIA)
)ss.
COUNTY OF SANTA CLARA)

I, Shannon Bushey, Registrar of Voters of the County of Santa Clara, State of California, pursuant to Elections Code Section 10515, do hereby certify that as of the 83rd day prior to November 8, 2016, the day fixed by law for an election for the **El Camino Healthcare District** Board of Directors, **three (3)** had filed Declarations of Candidacy for the **three (3) Full Term** vacancies for Director and no petitions requesting that the election be held had been presented to the Registrar of Voters. Under the provision of the Elections Code, it is hereby requested that the Santa Clara County Board of Supervisors, as supervising authority of the district at a regular or special meeting held prior to the Monday before the first Friday in December in which the election is held appoint to the above-referenced office the persons who have filed Declarations of Candidacy.

I hereby request that Santa Clara County Board of Supervisors appoint **Julia E. Miller, Dennis Chiu and John Zoglin**, being duly qualified for office, to the office of **Full Term Director, El Camino Healthcare District**.



Shannon Bushey
Shannon Bushey, Registrar of Voters

September 15, 2016

Considered: 09/27/2016

NOTICE OF ELIGIBILITY TO OFFICE

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

Notice is hereby given that, **Dennis Chiu**, filed a Declaration of Candidacy for the office of **Director** of the **El Camino Healthcare District** of Santa Clara County at the Presidential General Election scheduled to be held on November 8, 2016;

That not more than **three (3)** persons filed for the **three (3)** offices to be filled at said election;

That pursuant to Elections Code Section 10515, a petition signed by the requisite number of voters of the District requesting that the election be held was not presented to the Registrar of Voters by the 83rd day prior to the day fixed for the election; and,

That pursuant to Elections Code Section 10515, an election was not held and the person who filed a Declaration of Candidacy shall be seated at the Organizational Meeting of the Governing Board of the District as if elected at a District Election.

WITNESS my hand and Official Seal this 12th day of November, 2016.



Shannon Bushey
Shannon Bushey, Registrar of Voters

NOTICE OF ELIGIBILITY TO OFFICE

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

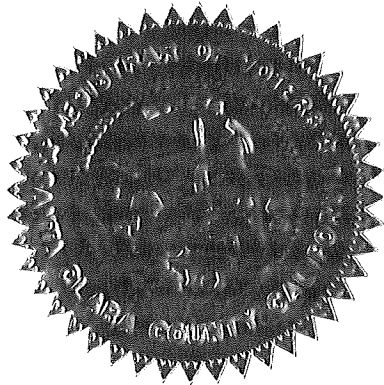
Notice is hereby given that, **Julia E. Miller**, filed a Declaration of Candidacy for the office of **Director** of the **El Camino Healthcare District** of Santa Clara County at the Presidential General Election scheduled to be held on November 8, 2016;

That not more than **three (3)** persons filed for the **three (3)** offices to be filled at said election;

That pursuant to Elections Code Section 10515, a petition signed by the requisite number of voters of the District requesting that the election be held was not presented to the Registrar of Voters by the 83rd day prior to the day fixed for the election; and,

That pursuant to Elections Code Section 10515, an election was not held and the person who filed a Declaration of Candidacy shall be seated at the Organizational Meeting of the Governing Board of the District as if elected at a District Election.

WITNESS my hand and Official Seal this 12th day of November, 2016.



Shannon Bushey
Shannon Bushey, Registrar of Voters

NOTICE OF ELIGIBILITY TO OFFICE

STATE OF CALIFORNIA)
) ss.
COUNTY OF SANTA CLARA)

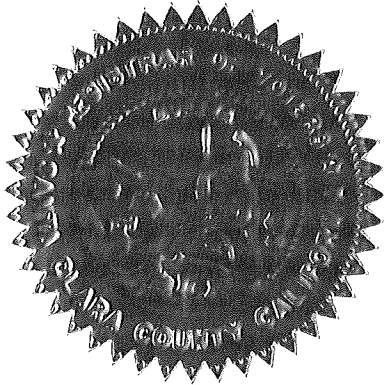
Notice is hereby given that, **John Zoglin**, filed a Declaration of Candidacy for the office of **Director** of the **El Camino Healthcare District** of Santa Clara County at the Presidential General Election scheduled to be held on November 8, 2016;

That not more than **three (3)** persons filed for the **three (3)** offices to be filled at said election;

That pursuant to Elections Code Section 10515, a petition signed by the requisite number of voters of the District requesting that the election be held was not presented to the Registrar of Voters by the 83rd day prior to the day fixed for the election; and,

That pursuant to Elections Code Section 10515, an election was not held and the person who filed a Declaration of Candidacy shall be seated at the Organizational Meeting of the Governing Board of the District as if elected at a District Election.

WITNESS my hand and Official Seal this 12th day of November, 2016.



Shannon Bushey
Shannon Bushey, Registrar of Voters

ATTACHMENT 8

ECHD BOARD MEETING AGENDA ITEM COVER SHEET

Item:	Election of Directors to the El Camino Hospital Board of Directors El Camino Healthcare District Board of Directors December 6, 2016
Responsible party:	Peter C. Fung, MD, Board Chair
Action requested:	Approval
Background: Pursuant to Article III Section 3.12 of the El Camino Hospital (“Hospital”) Bylaws, the El Camino Healthcare District Board reserves the right to approve the election of Directors to the Hospital Board of Directors. Article IV Section 4.5(a)(iii) and 4.6(b)(ii) of the Hospital Bylaws provide for up to 3 four-year terms of service for Hospital Board Directors who are neither Ex-Officio Directors (the CEO) or “2012 Directors” (currently, Neal Cohen, MD; Jeffrey Davis, MD; and Lanhee Chen). Per the Hospital Bylaws, term limits did not apply to terms beginning before January 1, 2014.	
Board Advisory Committees that reviewed the issue and recommendation, if any: None.	
Summary and session objectives : To provide for the election of Directors to the El Camino Hospital Board of Directors.	
Suggested discussion questions: None.	
Proposed board motions, if any: To elect District Directors Dennis Chiu, Julia Miller and John Zoglin to the El Camino Hospital Board of Directors.	
LIST OF ATTACHMENTS: None.	

ATTACHMENT 9



November 16, 2016

Dr. Peter Fung, District Board Chair
El Camino Healthcare District
Mountain View, Ca

Dear Dr. Peter Fung,

One in three American adults — about 80 million people — has high blood pressure, putting them at increased risk for heart attack, heart failure, stroke, kidney failure and other health problems. The American Heart Association (AHA) and the American Medical Association (AMA) are proud to announce a joint commitment to **Target: BP™**, a new nationwide initiative to help healthcare providers and patients achieve better blood pressure control at the best levels to improve health. Through **Target: BP**, healthcare systems will pledge their commitment to improving blood pressure control in their patient population. In turn, the AHA and AMA will provide information, tools and resources, including the AHA/ACC/CDC Hypertension Treatment Algorithm, to help meet these goals and will recognize provider groups that attain high levels of target adherence.

The AHA and AMA have long recognized high blood pressure as a major health threat, and each organization already has a number of community-based initiatives and online tools in place to help people understand and control their risks for high blood pressure. AHA guidelines currently call for adults to keep their blood pressure below 140/90 mm Hg, and lower in certain patients.

The AHA and AMA are asking El Camino Healthcare District to join us in **Target: BP** and commit to improving blood pressure control among constituents throughout the district. **Target: BP** mirrors the work currently underway with the 2016-2017 Hypertension Initiative in partnership with the American Heart Association, May view Community Health Center and other partner organizations. By joining **Target: BP** the El Camino Healthcare District will bring urgency of controlling and preventing hypertension throughout district-wide efforts among its partner organizations and communities.

Together, the American Heart Association, El Camino Healthcare District and its district-wide efforts will strive to improve hypertensive adults to achieving 70% control over the next 12-36 months. Recognition will be given to ECHD for participation and recognition for supporting measurable improvements at 70, 80 or 90 percent blood pressure control of the adult population

Mike Gonzalez
Senior Director of Multicultural Initiatives
American Heart Association – Silicon Valley

*"Building healthier lives,
free of cardiovascular
diseases and stroke."*

life is why™ es por la vida™ 全為生命™

Please remember the American Heart Association in your will.

More about (AHA) and (AMA) Target: BP™:

El Camino Healthcare District can register online at: www.heart.org/targetbp

During the registration process, El Camino Healthcare District will share number of constituents reached throughout its district-wide efforts; share the current percentage of hypertensive adults within the district; and share the current high blood pressure control percentage for adults in the district. Each year, El Camino Healthcare District will report improvement numbers on high blood pressure through its district wide efforts.

AHA and AMA will support ECHD in helping their patient populations reach this goal by:

- Granting access to easy-to-use tools and resources to share with patients in helping them understand the importance of optimal blood pressure and assist in improving their blood pressure control.
- Granting access to tools and resources for systems and process changes at the practice and health system level to optimize blood pressure management.
- Recognizing practitioners who achieve measurable improvements, particularly those who achieve 70, 80 or 90 percent blood pressure control of their patient population

Why is there a need for Target: BP?

A growing body of evidence shows high blood pressure is a contributing factor to many major health conditions.

- High blood pressure, also known as hypertension, can have dangerous consequences.
- Patients with high blood pressure are at increased risk for heart attack, heart failure, stroke, kidney failure and other health problems.
- Deaths caused by high blood pressure are on the rise. Between 2001 and 2011, hypertension-related deaths increased 13 percent.
- The Centers for Disease Control and Prevention (CDC) attributes \$46 billion annually in healthcare services, medications and missed days of work to high blood pressure.
- The number of people with high blood pressure is increasing. Roughly half of persons with high blood pressure do not have their blood pressure controlled, despite the fact that it can usually be easily treated and that maintaining lower blood pressure can reduce risks and improve health outcomes.

ATTACHMENT 10

ECHD BOARD MEETING AGENDA ITEM COVER SHEET

Item:	Affirmation of Standards of Conduct El Camino Healthcare District Board of Directors December 6, 2016
Responsible party:	Cindy Murphy, Board Liaison
Action requested:	For Information
Background:	On March 17, 2015, the Board adopted the attached Standards of Conduct and the signed document appears on the Home Page of the District's website. It is noted in the Board's Pacing Plan for the Board to affirm the Standards each election year. The Chair will circulate the document for the Board members to sign during the meeting.
Board Advisory Committees that reviewed the issue and recommendation, if any:	None.
Summary and session objectives:	To affirm the Standards of Conduct.
Suggested discussion questions:	None.
Proposed board motion, if any:	None. This is an informational item.
LIST OF ATTACHMENTS:	<ol style="list-style-type: none"> 1. Standards of Conduct



2500 Grant Road
Mountain View, CA 94040
Phone: 650-940-7300
www.elcaminohealthcaredistrict.org

Standards of Conduct

December 6, 2016

BOARD OF DIRECTORS

Dennis W. Chiu, JD
Peter C. Fung, MD
Julia E. Miller
David Reeder
John L. Zoglin

Preamble: The proper operation of democratic government requires that decision makers be independent, impartial, and accountable to the community they serve. The El Camino Healthcare District ("District") has adopted these Standards of Conduct to promote and maintain the highest standards of personal and professional behavior in the conduct of the District's business. Each District Board member is required to subscribe to these standards, understand them, apply them to his or her work as a Board member, and commit to them in writing annually. As a member of the District Board of Directors I agree to the following commitments while serving the District:

1. To place the community's best interests above my own; to positively promote the purpose of the District as stated in the Bylaws; to forego personal interests when making decisions as a Board member; to act as a fiduciary of the District in financial matters and decisions that may have material effect; and to comply with the District's Conflict of Interest Code as amended biennially.
2. To engage in lawful acts to the best of my ability and to comply with the governing documents of the District and the law.
3. To maintain a high standard of conduct that is above reproach and to avoid the appearance of impropriety.
4. To demonstrate mutual respect for my fellow Board members, and to respect decisions passed by the required number of votes of the Board. If I disagree with a vote of the Board, I will communicate with respect and behave professionally.
5. To prepare for, attend and participate thoughtfully in all meetings of the Board to the best of my ability; to allow the Chair of the meeting to do so and refrain from interrupting.
6. To communicate professionally and respectfully, whether in person, by telephone, by electronic mail or in writing, with the other Directors, community members, and District and El Camino Hospital staff.
7. To maintain confidentiality with respect to all closed session Board meeting discussions and materials.

Dennis W. Chiu (Date) Peter C. Fung, MD (Date) Julia E. Miller (Date)

David Reeder (Date) John L. Zoglin (Date)

Dedicated to improving the health and well-being of the people in our community.